

Company Registration Number 4241702  
Charity Number 1092000

**MOORLANDS COLLEGE**  
**ANNUAL REPORT AND FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED**  
**30 JUNE 2017**

**MOORLANDS COLLEGE**

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For the year ended 30 June 2017**

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## **MOORLANDS COLLEGE**

### **ADMINISTRATIVE INFORMATION For the year ended 30 June 2017**

Charity Name:	Moorlands College
Registered Office and operational address:	Moorlands College Sopley Christchurch Dorset BH23 7AT
Registered Charity Number:	1092000
Company Number:	4241702
The Trustees:	Keith Brown Brian Chapman (Treasurer) Blair Crawford Ruth Flanagan John Fowler Tim Goulding (since Nov 2016) John Hurley Paul Lindsay (resigned as Chair/Trustee in Nov 2016) Jon Loose Steve May-Miller (Chair since Nov 2016) Keith McKay Don McQueen Janice Tuck
Company Secretary:	David McLellan
Senior Management Team:	Principal: Steve Brady Vice-Principal (Development): Colin Bennett Vice-Principal (Academic): Ian Kirby (to Feb 2017) Acting V-P (Academic): Andy du Feu (from Feb 2017) Vice-Principal (Strategy): Ian Coffey Director of Operations: David McLellan
Auditors:	Cansdales Chartered Accountants and Business Advisers Bourbon Court Nightingales Corner Little Chalfont Bucks HP7 9QS
Bankers:	Bank of Scotland plc 3 Town Quay Southampton Hampshire SO14 2AQ
Pension Advisors:	AHB Saltus 51 Christchurch Road Ringwood Hampshire BH24 1DH

## **MOORLANDS COLLEGE**

### **ANNUAL REPORT OF THE TRUSTEES For the year ended 30 June 2017**

The Trustees are pleased to present the annual report (which includes the Directors' Report required by company law) and financial statements for the year ended 30 June 2017.

#### **Structure, governance and management**

##### **Governing document**

The College is a charitable company limited by guarantee, incorporated on 26 June 2001 and registered as a charity on 13 May 2002. The company was established under a Memorandum of Association that established the objects and powers of the charitable company and is governed under its Articles of Association. In the event of the company being wound up members are required to contribute an amount not exceeding £10.

##### **Organisational structure**

The College is governed by Directors, who are also Trustees for the purposes of charity law. Throughout this report they are collectively referred to as Trustees, and together they form the Board of Trustees, responsible for making strategic decisions. The Trustees who have served during the year are set out on page 1. In accordance with the Memorandum and Articles, one third of the Trustees are required to retire each year, although they are eligible for reappointment. No remuneration was paid to Trustees in the role of Trustee; some expenses were reimbursed for travel to Board meetings. Two Trustees were paid in other capacities, as disclosed in Note 4 of the Financial Statements.

The Senior Management Team (SMT) are the key management for day-to-day operation of the College. SMT members attended Board meetings during the year for the majority of items. The processes to appoint and set pay for SMT members are determined by the Trustees.

##### **Recruitment and appointment of new Trustees**

The range of experience and professional expertise of our Trustees is kept under review and, when seeking to appoint new Trustees, full consideration is given to any perceived gaps. New Trustees are normally recruited through personal contact on recommendation of existing Trustees. The Trustees have power to appoint additional Trustees to a maximum of fifteen in total; at no time should the number of Trustees be less than five. Prospective Trustees will normally be invited to two or three Board meetings, to observe how the Board functions, before their appointment is processed.

##### **Trustee induction and training**

New Trustees are provided with an induction pack providing full details on the legal and governance structures of the College and providing background to the history and current issues under consideration by the Board. Training needs of the Board and its individual Trustees are reviewed on a regular basis by the Board in conjunction with an annual self-assessment of Board performance. Trustees are regularly informed as to external trustee training courses that are available.

##### **Risk management**

The Trustees examine the major risks that the College faces each year, when reviewing and updating the risk register. The risk register outlines the most significant governance, planning, operational, human resources, financial and external risks, and the control and monitoring processes in place to mitigate or eliminate the risks. Progress on further actions identified to mitigate risks or improve control processes are monitored and reported back to the Board as required. Two of the major risks are loss of income through low student numbers, mitigated by continuous marketing and maintaining the quality of our educational provision; and the impact of government and regulatory requirements, mitigated by carefully meeting current submission deadlines and developing positive relationships to monitor future change.

##### **Advisors**

Details of the College's auditors, bankers and pension advisors are disclosed on page 1. In the past year the College has also used the consultancy services of ELAS to provide advice and support in personnel, health and safety, and food safety management within the College.

## **MOORLANDS COLLEGE**

### **ANNUAL REPORT OF THE TRUSTEES For the year ended 30 June 2017**

#### **Sub-Committees**

The Trustees appoint sub-Committees, comprising representatives of the Board, senior staff and consultants, to undertake the detailed oversight of activity and inquiry in several areas, with a duty to report back and recommend to the Board of Trustees. These currently comprise:

Finance:	B Chapman (Chair), T Goulding, J Hurley, S Brady, D McLellan
Strategy:	S May-Miller (Chair), J Tuck, S Brady, I Coffey
Nominations:	S May-Miller (Chair), B Crawford, J Loose, S Brady
Moorlands Centres:	C Bennett (Chair), R Flanagan, D Combes, D McLellan

With completion of the main campus building development, the Trustees have disbanded Buildings and Fundraising sub-Committees during the year, with ongoing property concerns being dealt with through the Finance sub-Committee. Trustee involvement in Marketing, Admissions and Public Relations continues at relevant management meetings. In addition, there is a Student Bursary awards committee, comprising S Brady and J Tuck, which approves applications for bursary funding from existing students.

#### **Links with Other Institutions**

Links with the University of Gloucestershire have continued, both to maintain the validation requirement and also to facilitate improvement of academic standards at the College. Effectiveness of the partnership between the University and the College is monitored by a major review every three years, the most recent being May 2015, and a new five-year collaborative agreement was signed during 15/16.

We have also maintained contact with like-minded theological colleges through informal networks of Principals, Bursars, PR and Facilities staff. The College works in partnership with South West Youth Ministries to administer the delivery of our BA degree course via Moorlands South West.

#### **Other Accreditations**

Our Youth and Community Work BA and MA Applied Theology degrees are validated by the National Youth Agency as meeting the Joint Negotiating Committee professional standards for youth workers. This validation was renewed for four years in July 2014.

The College has been assessed by Quality Assurance Agency (QAA) as meeting UK expectations for the academic standards of awards offered, and the quality of student learning opportunities provided, through our undergraduate and postgraduate degree courses. QAA carries out annual monitoring reviews.

Our BA courses are endorsed at full-time and part-time levels by the UK government, the Education Departments of the Welsh and Scottish governments, and the Higher Education Funding Council for England (HEFCE), as designated for support through Student Finance. HEFCE monitors this by annual review. As required by this designation, we participate in the National Students Survey and provide data to the Higher Education Statistics Agency.

For eligible students starting in 17/18, our part-time MA course is designated by the UK government, and the Higher Education Funding Council for England (HEFCE), for support through Student Finance.

We work within the Home Office Prevent Duty framework to recognise and reduce risks of radicalisation.

#### **Objectives and activities**

##### **Charitable Objects**

The object of the College is to maintain, advance, and promote the Christian religion and, in particular, to conduct a college for the study and teaching of the Bible and the training of Christian workers in accordance with our agreed Statement of Faith.

##### **Mission and Vision**

The mission of the College is summarised by the statement:

*Equipping people, passionate about Jesus Christ, to impact the church and the world.*

## **MOORLANDS COLLEGE**

### **ANNUAL REPORT OF THE TRUSTEES (continued) For the year ended 30 June 2017**

It is our aim to develop Moorlands from being a higher education formational level training college to a recognised broad based Christian Leadership training, development and support organisation. This vision recognises that obtaining a degree in Applied Theology is only a beginning and that Christian leaders need ongoing professional and personal skills development and support to fulfil a lifelong successful ministry and to maximise the beneficial impact on local communities and wider society.

#### **Achievements, performance and public benefit**

The College continues to train men and women who wish to make a difference in society and the world through their work in churches, youth work, education, social care, community work and NGOs. Most of our undergraduates are involved in weekly community service as part of their course. This supervised work takes place in local churches and other agencies and is an integral part of their training. Our graduates go on to impact people of all ages in many areas of society in the UK and around the world. The College aims to keep in touch with societal needs through the operation of professional advisory groups, contact with graduates, other contacts working at the 'cutting edge', and partnership arrangements.

As an informal illustration, many of our second and third year BA students undertake a 5-week placement each year. Feedback received about students during 16/17 from placement supervisors included:

- "fully immersed with a wonderful attitude"
- "always happy and willing to help wherever asked"
- "has taken on responsibility in a really positive way"
- "has a positive attitude and is eager to be involved."
- "asks good questions and is engaging in sound observations"
- "displays a godly attitude toward personal growth and the local church"
- "doing everything required at a high level and shows humility and a hunger to learn."

We have referred to the Charity Commission's general guidance on public benefit when reviewing our aim and objectives and in planning our future activities. In particular, the Trustees consider how planned activities will contribute to the aims and objectives they have set.

#### **Student beneficiaries, funding sources and fees**

Our undergraduate students, drawn from across the UK (96%), Europe (3%) and internationally (1%), range in age from 18 to just under 60.

A high percentage of the UK undergraduate students are able to obtain funding support through government-funded student loan financing, and many augment this with personal support through grant-funding charities and churches. In addition, the College provides bursary support to students in need, awards being considered on a case-by-case basis by a board and staff committee. In the past year, the College made tuition fee bursary awards, totalling £21,010 (15/16: £20,540), to 11 students, plus smaller personal financial hardship awards, totalling £1,682 (15/16: £1,484), to 9 students. The College also provides some advice to students applying to grant-making organisations that may provide additional bursary or funding assistance.

Our tuition fees and accommodation and catering charges have been maintained broadly in line with the norm within the non-government funded bible college sector. Fees are set on an annual basis with the objective of achieving a breakeven operating budget position, after allowing for inflation and the anticipated level of other income and gifts.

#### **This year's activities**

The principal activity of the College during the year has been the provision of full time courses in biblical, theological and related studies alongside vocational training and personal development. This is in accordance with the Memorandum and Articles of Association. There have been no material policy changes in the year.

#### **1 Continuing course delivery**

The total number of student learners engaged during the year on our degree training courses was the highest ever at 286 (15/16: 272). At the graduation ceremony in October 2016, 13 MA degrees, 7

## **MOORLANDS COLLEGE**

### **ANNUAL REPORT OF THE TRUSTEES (continued) For the year ended 30 June 2017**

Postgraduate Diplomas and Certificates, and 52 BA degrees were awarded; these included 4 MA graduates with Distinction and 6 BA graduates with first class honours. Three other students were awarded HE Certificates. Of the 66 BA students due to graduate with a degree in November 2017, 74% have gained first or upper-second class honours, with the award of a further 17 MA degrees expected.

Our MA course was significantly revised in 2015/16 and now offers a wider range of special interest areas, with several modules taught for the first time in 2016/17. Set within a framework of theological study aimed at those in ministry and professional practice, students can focus on Apologetics, Chaplaincy, Christian Leadership, Children and Youth Ministry, Mentoring, or Preaching.

In continuing the provision of our range of degree courses, we have had regular positive feedback from our External Examiners and the University of Gloucestershire about the standard of those courses. A significant change implemented during the year was the move to on-line submission and marking of assignments. The Virtual Learning Environment, introduced in 2015/16, has become an embedded aspect of our academic facilities, and the growth in digital library resources continues.

The College provides a range of support in the Learning Skills area and sees a high ratio of students accessing support. Approximately 20% of all BA students received learning support in the year. This helps to ensure that our training is accessible by a wide range of students, from differing academic backgrounds. During the year, our Learning Support team was audited to measure compliance to the Quality Assurance Framework. Following a succession of submissions and action plans, the team achieved accreditation, confirming that the requirements of the Quality Assurance Framework are fully met.

#### **2 Regional Centres and related development**

In 2016/17, Moorlands Midlands (MM), the second of our BA Regional Centres, achieved the end of its third year, with 7 students completing the course, plus a further 22 in the following cohorts. MM started in September 2014 with only 7 students, but its central urban location attracts student transfers from many areas, including other parts of the College.

The approach of Regional Centres is a strategic initiative developed to extend the College's geographical reach in undergraduate degree courses. Students from our first such Centre, Moorlands South West (MSW), graduated in October 2016, and 2016/17 started with overall student numbers of 30. Expected total student numbers for 2017/18 continue at around 30 at MSW, with MM growing to 35.

We continued to make use of NCFE accreditation of our level 3 (pre-degree) modules incorporated into the customised award known as Engaging with Applied Theology (EAT). This allowed an ongoing partnership with Youth for Christ, covering 25 students in the Midlands. We also built on our partnership with South West Youth Ministries to award EAT to 25 students, and worked with a new partner in the northeast, running EAT for five students. These ventures strengthen our ability to recruit individuals onto the BA course, and several students have already made that move. We also continued to work with Catalyst, one of the New Frontiers spheres, to provide certificated theological training to some 47 students. The Catalyst course was designated as a Moorlands Certificate / Diploma (badged) course and this successful experiment has encouraged us to make further partnerships: with PAIS, a youth movement based in Texas but with branches in five countries including UK (ten students); with Christcentral, a New Frontiers sphere, in Sheffield (five students); and with Crown Jesus Ministries in Belfast (50 students).

The past year has also involved marketing, relationship-building and groundwork for the widening of our Centre-based approach. Contacts and conversations in other regional areas, which may have potential for training at level 3 and beyond, continue to be explored. Trustees have now given approval to the launch of Moorlands South East, with the aim of starting BA teaching in September 2018.

#### **3 Improvement of course management and quality**

Government regulation of private providers of Higher Education requires that our degree courses meet Quality Assurance standards, overseen by the Quality Assurance Agency (QAA), which is also a pre-requisite for students accessing Student Finance loans. The College fully meets the QAA standards for academic quality and financial sustainability, as assessed by a four-year review in May 2014, and endorsed through an annual monitoring process. The College was one of the first HE private providers to meet the

## **MOORLANDS COLLEGE**

### **ANNUAL REPORT OF THE TRUSTEES (continued) For the year ended 30 June 2017**

eligibility requirements for Year One of the Teaching Excellence Framework (TEF). Our TEF award is provisional, primarily restricted by having only one round of National Student Survey (NSS) scores, but is the best that could be achieved within that restriction.

During the year, the College and our BA courses have also been successfully assessed by the government Department for Education (DfE), and the Higher Education Funding Council for England (HEFCE); combined with prior agreements with devolved Welsh and Scottish Governments, this means that Student Finance funding continues to be available to relevant undergraduate students. During the year we have also been successful in gaining similar status with DfE and HEFCE for our postgraduate course; eligible students who commence their MA in September 2017 will have access to Student Finance for the three years of study.

We continue to subscribe to the Higher Education Statistics Agency and the NSS, providing information to public bodies about the outcomes and levels of student satisfaction of our degree courses. NSS scores show that our levels of student satisfaction are well above national averages. As required by the government, we have, during the year, reviewed processes and risks to ensure that the College meets its duty to prevent students from being drawn into terrorism.

#### **4 Lifelong Learning**

During the year, at our main Christchurch campus, we ran a further series of evening class sessions, known as Equipped and attended by 72 people, which covered the topics: Pastoral Care and Counselling, Christian Theology, and Biblical Archaeology. Building on the past success of this concept, sessions were also facilitated through local church management at Exeter and Barnstaple (Equipped SW) and at Folkestone (Equipped SE), with a total of 60 participants. Equipped will run again at several locations in 2017/18, covering a range of subjects designed to resource the local church.

In partnership with Catalyst Training, four one-week courses, covering Effective Line Management, Christian Mentoring, and Pastoral Care, were held, two in Birmingham and two in Christchurch, involving a total of 69 students. Several ad hoc one-day or evening events were used to increase awareness of local Christian leaders in a range of topics including Ministering to Children, Leadership Today and Tomorrow, Growing Upwards, and Whatever Happened to Evangelism.

#### **5 Facilities**

Having completed the main phase of our new building in September 2015, the penultimate phase of a redesigned Reception took place over 2016/17, providing a modern and welcoming space for visitors. The building project is now closed, but the remaining funds are being transferred to the Misc Restricted Fund with the intended use of refurbishing toilet blocks during the coming year.

Other campus-wide facilities updated during the year include the fire alarm system and the wireless network, as well as more mundane maintenance such as driveway tarmac repairs and classroom refurbishment. We have extended our use of near-field-communication technology, and most of the campus doors and photocopiers are operated using ID cards that were issued to all staff and students in September 2016. In November, our kitchen team were awarded the maximum Food Hygiene Rating of 5 by local authority environmental health inspectors.

#### **6 Fundraising**

The Building Project closed having achieved income of 98% of the target £3m. Fundraising through the year focused on enthusing potential donors and sharing our vision for the future. Smaller, undesignated gifts have been allocated to increasing the capacity of the Bursary Fund.

We continued to benefit from the generous financial support of the Moody Bible Institute, in the third of a five-year partnership to support teaching and events in Apologetics and Evangelism. A further trust is providing three years of partial support for a teaching post, which began in September 2015, while another donor agreed to underwrite, over two years, much of the cost of new digital library subscriptions. A further trust is assisting the College with strategic development, as we aim to maximise opportunities to widen and strengthen our course provision, and fulfil our mission and vision.



## **MOORLANDS COLLEGE**

### **ANNUAL REPORT OF THE TRUSTEES (continued) For the year ended 30 June 2017**

#### **Financial Review**

##### **Income**

The total income for the year amounted to £2,052,753 (15/16: £2,224,862). Our primary source of income is normally the unrestricted income of student fees plus charges for the provision of our training and development courses. However, in 2015/16 (and prior years) this was favourably distorted by significant donation income received for the building project; this reduced by some £340,000 in 2016/17 as that building project concluded. The total income in 2016/17 arising from our charitable activities totalled £1,953,691 (15/16: £1,803,051).

Fundraising activity, with a little from the letting of our buildings to groups for holiday/non-educational purposes, generated income of £92,705 (15/16: £411,060). Included in this were donations of £13,188 (15/16: £350,406) for the building project and £15,641 (15/16: £17,845) for student bursary funds.

Bank interest income from the remaining deposits held for the building project and from other College funds totalled £6,357 (15/16: £10,751).

##### **Expenditure**

Expenditure in the year totalled £2,051,802 (15/16: £1,946,766). Of this, £9,553 (15/16: £27,634) was spent on fundraising and other income-generating activity. Expenditure on main charitable activities was £2,042,249 (15/16: £1,919,132), which included depreciation charges of £163,670 (15/16: £139,794), and student bursary grants of £22,692 (15/16: £22,024). Outgoings from the building project amounted to £139,886 (15/16: £1,266,649) but around 96% related to capital investment in the buildings; as the new building assets begin to be depreciated, depreciation charges have more than doubled since 2014/15.

Regular capital expenditure spent on buildings, plant and equipment, totalled £55,610 (15/16: £92,532) of which £nil (15/16: £66,493) related to buildings investment.

##### **Financial Health**

The balance sheet shows that the College has assets in excess of liabilities. Land and freehold property is shown as the sum of purchase price and construction cost. The most recent market valuation of the College land and buildings was obtained in September 2007, which showed a market value of £3.2 million. Following the recent building project, the net book value of land and buildings is shown in note 5 as £4,408,165. At 1 August 2017, the buildings were insured for £10,825,000 (15/16: £10,401,862), in line with the insurance company's valuation of rebuilding costs.

Under Financial Reporting Standard 102, unconditional multi-year donations are accrued as and when committed, not when actually received. As at 30 June 2017, £157,500 of the balance of the Miscellaneous Restricted Funds comprised such accrued donations, held in advance of relevant expenditure being incurred in future years, with proportional funds transferred to the General Fund in each of those years.

The Trustees consider that the financial health of the College is satisfactory at the end of the year, with essential free reserves of £860,596 (15/16: £646,936), which equates to just over four months' normal operating expenditure, plus additional designated and restricted funding available to fund continuing investment in the campus facilities and strategy implementation.

##### **Investment Policy**

The Trustees' investment powers are governed by the Memorandum and Articles, which permit the College's funds to be invested in stock funds, shares, securities or other investments or property. All the funds currently held are for operational and short-term purposes, rather than investment purposes, and are held in a range of bank deposits. Therefore bank interest is the only investment income earned by the College during the year. The level of income earned in 2016/17 has dropped from prior years in line with the usage of funds through the building project, and with lower bank interest rates.

## **MOORLANDS COLLEGE**

### **ANNUAL REPORT OF THE TRUSTEES (continued) For the year ended 30 June 2017**

#### **Reserves Policy**

The College has reviewed its reserves policy during the year and further clarified the purpose and levels of reserves held by the College, ensuring they remain appropriate to current levels of activity and proposed strategic developments. Note 9 to the financial statements show the assets and liabilities attributable to the various funds by type. Note 8 describes the various funds of the College and summarises the year's movements on each fund.

Unrestricted general funds amounted to £395,849 (15/16: £259,799) at the year-end, which are freely available funds, to apply to future activities as required. In addition, the College holds a designated contingency reserve of £186,300 (15/16: £186,300) for use should the annual operating budget and general fund fall into deficit.

The College also holds a designated fund for the purposes of funding the cyclical refurbishment and maintenance costs of the College buildings, in order that we can aim to continue to maintain the buildings and upgrade the facilities in accord with the long-term development programme. The balance at year-end was £278,447 (15/16: £200,837). As the Trustees could readily re-designate these monies in the event of a financial crisis, this fund is regarded, together with the general fund and the contingency reserve, as part of the essential free reserves of the College.

The Trustees have concluded that target reserves of at least three and, preferably, between four and six months of average operating expenditure are required to meet working capital needs for normal operational purposes, and to cover financial obligations in the event of a financial crisis. The level of essential free reserves at the end of the year covers just over 5 months activity at £171,000 per month.

Other restricted or designated funds are held to finance the building project, student bursary awards and programme development, as detailed in note 8 to the financial statements, the balances of which are considered satisfactory to meet the projected needs of the College for the immediate future.

#### **Plans for Future Periods**

The Trustees have approved a range of strategic objectives covering the period from 2014 to 2017, shown below. The Strategy sub-Committee is working on an updated plan for the next four years, which should be approved by the Trustees before the end of 2017. The current strategic targets and measures are:

##### **Recruitment**

- increase the number of students on all courses
- recruit high quality teaching and support staff

##### **Investment**

- invest in the lives of students and staff, encouraging them to grow as effective disciples of Christ
- invest in the lives of former students, encouraging and supporting them in their Christian service
- invest in the support and training of Christian / Church leaders in the UK

##### **Partnership**

- develop effective working partnerships with Christian organisations that share our vision and values
- continue developing regional Centres in partnership with other Christian organisations and churches, to deliver our courses throughout the UK

##### **Influence**

- disseminate biblical truth to as wide an audience as possible through various modes
- engage with the Christian world through quality research and writing by college staff
- impact the UK church through relevant training and the public ministry and engagement of students and staff
- increase the profile and awareness of the College, its vision, values and courses

##### **Strengthening**

- develop our facilities and use them productively for the work of the Kingdom
- raise sufficient funds for the building project to be completed by the end of 2016
- establish a healthy culture of financial support for ongoing academic posts, student bursaries and general growth needs

## **MOORLANDS COLLEGE**

### **ANNUAL REPORT OF THE TRUSTEES (continued) For the year ended 30 June 2017**

Steady progress is being made against these objectives. In 2016/17, the number of students across the full range of our course involvement totalled 654 (15/16: 580), a record high. Our undergraduate degree student intake for 2017/18 will be 66 for all our BA courses, slightly lower than average for the last few years, but our intake for postgraduate is likely to reach 38, an increase of almost 60% compared to 2016/17. That postgraduate growth is due partly to the availability of student loans for the first time, and partly to the availability of special interest areas.

The development of Regional Centres aims to provide flexibility of study modes and locations to students. As mentioned previously, Trustees have now given approval to the launch of Moorlands South East, with the aim of starting BA teaching in September 2018. We will continue to research opportunities and partnerships in other regions to extend the approach of developing further Centres, and to provide related and engaging (eg NCFE-validated) theological training. We are also monitoring opportunities presented by emerging HM Government Higher Education policy.

Growth in student numbers, in centres and in legislation, causes pressure on both teaching and administrative staff resources. We continue in a marginal way to add resources to Academic Administration, Centre Teaching and Management, and Marketing. We have invested in formal training for Learning Support staff, and hold an annual team summit of Christchurch and Centre teachers. We are striving to ensure that all aspects of our work meet best practice quality, supported by updated policies as needed.

The availability of high-speed broadband allows us to explore areas of technology to support and strengthen our academic and learning facilities; having moved to a paperless assignment submission and marking approach, we are now targeting the adoption of cloud-based file storage, both of which improve information flow between the campus and the Centres.

A major milestone of the past year was the redesign of Reception, which also provided two new interview/meeting rooms; this year's planned maintenance will be much less noticeable, but we will fully refurbish one of the main toilet blocks, re-roof just under half of our residential buildings, replace our library lighting and, with the help of a local government grant, swap out our rusting bike shelter for a new weather-resistant compound.

## MOORLANDS COLLEGE

### ANNUAL REPORT OF THE TRUSTEES (continued) For the year ended 30 June 2017

#### Statement of Trustees' Responsibilities

The Trustees (who are also directors of Moorlands College for the purposes of company law) are responsible for preparing the annual report of the Trustees and the financial statements in accordance with applicable UK law and accounting standards (see Note 1).

Company law requires the Trustees to prepare financial statements for each financial year, which give a true and fair view of the state of affairs of the College and of the income and expenditure of the College for the year. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently
- observe the methods and principles in the Charities SORP
- make judgements and estimates that are reasonable and prudent
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the College will continue in operation.

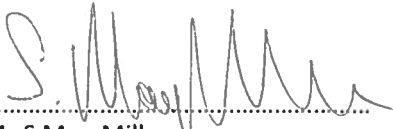
The Trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the College and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the College and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.


#### Information provided to Auditors

In so far as the Trustees are aware:

- there is no relevant audit information of which the College's auditors are unaware; and
- the Trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditors are aware of that information.

Approved by the Trustees on 9 November 2017 and signed on their behalf by:

  
.....  
Mr S May-Miller

  
.....  
Mr B Chapman

## MOORLANDS COLLEGE

### INDEPENDENT AUDITORS' REPORT TO THE TRUSTEES OF MOORLANDS COLLEGE

#### Opinion

We have audited the financial statements of Moorlands College (the 'company') for the year ended 30 June 2017 which comprise the Statement of Financial Activities, the Balance Sheet, the Cash Flow Statement, and notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 *The Financial Reporting Standard applicable in the UK and Republic of Ireland* (United Kingdom Generally Accepted Accounting Practice).

This report is made solely to the company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the company and the company's members as a body, for our audit work, for this report, or for the opinions we have formed.

In our opinion the financial statements:

- give a true and fair view of the state of the company's affairs as at 30 June 2017, and of its profit [loss] for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

#### Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

#### Conclusions relating to going concern

We have nothing to report in respect of the following matters in relation to which the ISAs (UK) require us to report to you where:

- the directors' use of the going concern basis of accounting in the preparation of the financial statements is not appropriate; or
- the directors have not disclosed in the financial statements any identified material uncertainties that may cast significant doubt about the company's ability to continue to adopt the going concern basis of accounting for a period of at least twelve months from the date when the financial statements are authorised for issue.

#### Other information

The directors are responsible for the other information. The other information comprises the information included in the annual report, other than the financial statements and our auditor's report thereon. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

## MOORLANDS COLLEGE

### INDEPENDENT AUDITORS' REPORT TO THE TRUSTEES OF MOORLANDS COLLEGE

#### Opinions on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the directors' report for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the directors' report [has] been prepared in accordance with applicable legal requirements.

#### Matters on which we are required to report by exception

In the light of our knowledge and understanding of the company and its environment obtained in the course of the audit, we have not identified material misstatements in the directors' report.

We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of directors' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit [; or
- the directors were not entitled to prepare the financial statements in accordance with the small companies regime and take advantage of the small companies' exemptions in preparing the directors' report and from the requirement to prepare a strategic report].

#### Responsibilities of directors

As explained more fully in the directors' responsibilities statement, the directors are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the directors determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the directors are responsible for assessing the company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the directors either intend to liquidate the company or to cease operations, or have no realistic alternative but to do so.

#### Auditor's responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with ISAs (UK), we exercise professional judgment and maintain professional scepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the company's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the directors.
- Conclude on the appropriateness of the directors' use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the company's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the

## MOORLANDS COLLEGE

### INDEPENDENT AUDITORS' REPORT TO THE TRUSTEES OF MOORLANDS COLLEGE

financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the company to cease to continue as a going concern.

- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.



.....  
*James Faskett (Senior Statutory Auditor)*

*For and on behalf of Cansdales Chartered Accountants and Statutory Auditors*

*Bourbon Court*

*Nightingales Corner*

*Little Chalfont*

*Buckinghamshire HP7 9QS*

Date: 13 November 2017

**MOORLANDS COLLEGE**

**STATEMENT OF FINANCIAL ACTIVITIES (including Income and Expenditure Account)**  
**For the year ended 30 June 2017**

	Unrestricted general fund 2017	Designated funds 2017	Restricted funds 2017	Total 2017	Unrestricted general fund 2016	Designated funds 2016	Restricted funds 2016	Total 2016	
	£	£	£	£	£	£	£	£	
<b>INCOME</b>									
<b>Income from generated funds:</b>									
Donations and Legacies	2	36,483	-	28,829	65,312	29,098	-	368,251	397,349
Other Trading Activities:									
Lettings income		13,222	-	-	13,222	1,950	-	-	1,950
Book & Other Sales		7,375	-	6,796	14,171	1,709	-	10,052	11,761
Investment Income		1,811	-	4,546	6,357	2,089	-	8,662	10,751
<b>Income from charitable activities</b>									
Educational and related income		1,461,383	416,808	75,500	1,953,691	1,461,733	339,908	1,410	1,803,051
<b>Total Income</b>		<b>1,520,274</b>	<b>416,808</b>	<b>115,671</b>	<b>2,052,753</b>	<b>1,496,579</b>	<b>339,908</b>	<b>388,375</b>	<b>2,224,862</b>
<b>EXPENDITURE</b>									
Raising Funds		4,105	-	5,448	9,553	776	-	26,858	27,634
Charitable Activities		1,473,710	545,277	23,262	2,042,249	1,432,384	464,384	22,364	1,919,132
<b>Total Expenditure</b>		<b>1,477,815</b>	<b>545,277</b>	<b>28,710</b>	<b>2,051,802</b>	<b>1,433,160</b>	<b>464,384</b>	<b>49,222</b>	<b>1,946,766</b>
<b>Net Income / (Expenditure) before Transfers</b>		<b>42,459</b>	<b>(128,469)</b>	<b>86,961</b>	<b>951</b>	<b>63,419</b>	<b>(124,476)</b>	<b>339,153</b>	<b>278,096</b>
Transfers	8	93,591	151,848	(245,439)	-	(33,909)	1,360,700	(1,326,791)	-
<b>NET MOVEMENT IN FUNDS</b>									
Balances at start of year (1 July)		136,050	23,379	(158,478)	951	29,510	1,236,224	(987,638)	278,096
Balances at end of year (30 June)		259,799	5,155,072	418,755	5,833,626	230,289	3,918,848	1,406,393	5,555,530
		<b>395,849</b>	<b>5,178,451</b>	<b>260,277</b>	<b>5,834,577</b>	<b>259,799</b>	<b>5,155,072</b>	<b>418,755</b>	<b>5,833,626</b>

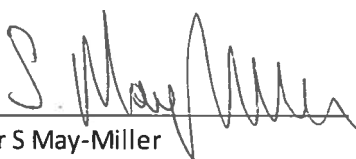
All of the College's activities are classed as continuing.  
The College has no recognised gains or losses other than the result for the year.  
The notes numbered 1 to 12 form part of these financial statements.



**MOORLANDS COLLEGE**  
**Registered company number 4241702**  
**BALANCE SHEET**  
**As at 30 June 2017**

	Note	2017 £	£	2016 £	£
<b>FIXED ASSETS</b>					
Tangible assets	5		4,713,701		4,687,322
<b>CURRENT ASSETS</b>					
Stocks		23,877		24,508	
Debtors	6	251,878		326,996	
Cash at bank and in hand		981,708		981,015	
		<u>1,257,463</u>		<u>1,332,519</u>	
CREDITORS: Amounts falling due within one year	7	<u>( 136,587)</u>		<u>( 186,215)</u>	
<b>NET CURRENT ASSETS</b>			<b>1,120,876</b>		<b>1,146,304</b>
<b>NET ASSETS</b>			<u><u>5,834,577</u></u>		<u><u>5,833,626</u></u>
<b>RESERVES</b>					
Unrestricted General Funds	8, 9		395,849		259,799
Designated Funds	8, 9		5,178,451		5,155,072
Restricted Funds	8, 9		260,277		418,755
			<u>5,834,577</u>		<u>5,833,626</u>

These financial statements were approved and authorised for issue by the Trustees on 9 November 2017 and are signed on their behalf by:

  
 Mr S May-Miller

  
 Mr B Chapman

The notes numbered 1 to 12 form part of these financial statements.

**MOORLANDS COLLEGE****CASH FLOW STATEMENT**

For the year ended 30 June 2017

	2017	2016
	£	£
<b>OPERATING ACTIVITIES</b>		
Surplus (deficit) after depreciation and before tax	951	278,096
Adjustment to add back depreciation	163,670	139,794
Adjustment to deduct interest	( 6,357)	( 10,751)
Net changes in working capital	26,121	( 416,046)
Income tax paid	-	-
<b>Net cash inflow (outflow) from operating activities</b>	<b>184,385</b>	<b>( 8,907)</b>
<b>INVESTMENT ACTIVITIES</b>		
Purchase of fixed assets	( 190,049)	( 1,332,323)
Interest received	6,357	10,751
<b>Net cash inflow (outflow) from investing activities</b>	<b>( 183,692)</b>	<b>( 1,321,572)</b>
<b>FINANCING ACTIVITIES</b>		
<b>Net cash inflow (outflow) from financing activities</b>	<b>-</b>	<b>-</b>
<b>Overall net cash inflow (outflow)</b>	<b>693</b>	<b>( 1,330,479)</b>
Cash at start of year	<b>981,015</b>	2,311,494
Cash at end of year	<b>981,708</b>	981,015

The notes numbered 1 to 12 form part of these financial statements.

## MOORLANDS COLLEGE

### NOTES TO THE FINANCIAL STATEMENTS For the year ended 30 June 2017

#### 1 ACCOUNTING POLICIES

##### **Basis of preparing the financial statements**

Moorlands College is a charitable company registered in England & Wales. The address of the registered office is given in the charity information on page 1 of these financial statements.

The charity constitutes a public benefit entity as defined by FRS 102. The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 (as updated through Update Bulletin 1 published on 2 February 2016), the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102), the Charities Act 2011 and UK Generally Accepted Practice as it applies from 1 January 2015.

The financial statements are prepared on a going concern basis under the historical cost convention, modified to include certain items at fair value. The financial statements are presented in sterling which is the functional currency of the charity and rounded to the nearest £.

The significant accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all years presented unless otherwise stated.

##### **Income**

Income, including grant and legacy income, is recognised on an accruals basis, when the College is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is more likely than not that the income will be received.

##### **Expenditure**

Expenditure is accounted for on an accruals basis, inclusive of irrecoverable VAT. Certain expenditure is directly attributable to specific activities and has been allocated to those cost categories and governance costs in accordance with the requirements of the Statement of Recommended Practice. Certain other costs and some staff costs are attributable to more than one activity. In these cases the costs have been apportioned to the individual activities on the basis of the time spent by staff on matters relating to those activities.

Governance costs comprise all costs relating to the public accountability of the College and its compliance with regulation and good practice. These costs include costs relating to the statutory audit.

##### **Bursaries**

Bursaries from restricted funds are included as expenditure in the period for which the award is given.

##### **Tangible fixed assets**

Depreciation is provided at the following rates in order to write off the original cost of each asset over its estimated useful life. Depreciation on buildings and related equipment is charged from date of first use. Otherwise depreciation on equipment and vehicles is charged from the date of purchase.

Freehold building and improvements	2% per annum straight line
Fixtures, fittings and equipment	20% per annum straight line
Motor vehicles and tractor	25% per annum straight line

Assets are only capitalised where they cost £1,000 or more. Assets costing less than £1,000 may be capitalised where these form part of a set or a wider equipment package.

##### **Stock**

Stock is valued at the lower of cost and net realisable value, after allowing for slow moving or obsolete items.

## MOORLANDS COLLEGE

### NOTES TO THE FINANCIAL STATEMENTS For the year ended 30 June 2017

#### 1 ACCOUNTING POLICIES (*continued*)

##### Library

The cost of additions to the library is written off in the year in which the items are purchased.

##### Pensions

The College offers a defined pension contribution scheme to its employees and makes contributions to this pension scheme on behalf of its employees. The scheme is open to all qualifying employees and enrolment in the scheme is optional. The contributions payable for the scheme for the period are charged in the income and expenditure account. The charge for the year is shown in Note 4.

##### Foreign currencies

Assets and liabilities in foreign currencies are translated into sterling at the rates of exchange ruling at the balance sheet date. Transactions in foreign currencies are translated into sterling at the rate of exchange ruling at the date of the transaction. Exchange differences are taken into account in the Statement of Financial Activities.

##### Tax status

The College is a registered charity and therefore it is not assessable to corporation tax on any surplus charitable funds.

##### Funds accounting

Funds held by the College are:

*Unrestricted general funds* – these are funds that can be used in accordance with the charitable objects at the discretion of the Trustees.

*Designated funds* – these are funds set aside by the Trustees out of unrestricted general funds for specific future purposes or projects.

*Restricted funds* – these are funds that can only be used for particular purposes within the objects of the College. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

The nature and purpose of each fund is explained further in note 8 to the financial statements.

#### 2 DONATIONS AND LEGACIES

	Unrestricted	Restricted	2017	2016
	£	£	£	£
General donations	36,483	-	36,483	29,098
Donations for the building project	-	13,188	13,188	350,406
Donations for student bursaries	-	15,641	15,641	17,845
	<u>36,483</u>	<u>28,829</u>	<u>65,312</u>	<u>397,349</u>

## MOORLANDS COLLEGE

### NOTES TO THE FINANCIAL STATEMENTS For the year ended 30 June 2017

#### 3 ANALYSIS OF EXPENDITURE

	Staff costs	Premises	Depreciation	Other costs	Total 2017	Total 2016
	£	£	£	£	£	£
Costs of generating voluntary income	-	-	-	1,105	1,105	19,850
Costs of activities for generating income	4,017	-	-	4,431	8,448	7,784
<i>Total cost of raising funds</i>	<u>4,017</u>	<u>-</u>	<u>-</u>	<u>5,536</u>	<u>9,553</u>	<u>27,634</u>
Teaching and related costs	730,384	-	64,955	297,104	1,092,443	1,025,276
Other student costs	81,260	-	-	138,442	219,702	214,400
Support Costs	363,645	147,321	98,715	109,143	718,824	668,343
Governance costs	-	-	-	11,280	11,280	11,113
<i>Total costs of charitable activities</i>	<u>1,175,289</u>	<u>147,321</u>	<u>163,670</u>	<u>555,969</u>	<u>2,042,249</u>	<u>1,919,132</u>
Total Expenditure	<u>1,179,306</u>	<u>147,321</u>	<u>163,670</u>	<u>561,505</u>	<u>2,051,802</u>	<u>1,946,766</u>

Other costs:	2017	2016
	£	£
Teaching costs	275,822	227,701
Library and study materials	29,891	34,608
Catering and student welfare	95,312	100,747
Advertising and promotion of the College	52,537	64,299
Office costs	35,898	33,541
Fees payable for the audit	9,590	9,726
Consultants and legal fees	21,702	21,191
Travel and subsistence	35,496	36,849
Bad debts & provision for doubtful debts	1,983	5,281
Sundry expenses	3,275	3,476
	<u>561,506</u>	<u>537,419</u>

#### 4 STAFF COSTS

	2017	2016
	£	£
Wages and salaries	999,735	964,364
Social Security costs	63,149	58,394
Other pension costs	100,092	93,936
	<u>1,162,976</u>	<u>1,116,694</u>

As at 30 June 2017 there were no prepaid amounts in respect of pension costs (2016: £Nil).

No staff received remuneration in excess of £60,000 per annum (2016: Nil).

No remuneration was paid to Trustees for their role as Trustees. Trustee expenses, for travel to board meetings, of £909 were reimbursed to four Trustees during the year (2016: £726 to four Trustees).

Remuneration to key management totalled £214,489 (2016: £212,695), paid to the five staff comprising the Senior Management Team and two Trustees for other work as below.

Payments were made to two Trustees for consultancy and lecturing activities: £370 to Paul Lindsay to help build relationships with College graduates, and £1,655 to Ruth Flanagan to champion a new BA course stream at the SW Regional Centre and for a lecture (2016: £1,858 total to those two Trustees).

During the year the College had transactions with South West Youth Ministries, a charity with which it shares a Trustee. The College received income of £15,509 (2016: £14,288) and incurred expenses of £67,326 (2016: £66,302). There was no balance outstanding at year-end (2016: £nil). These transactions were carried out at an 'arm's length' basis. The Trustee received no benefit for the transactions.

## MOORLANDS COLLEGE

### NOTES TO THE FINANCIAL STATEMENTS For the year ended 30 June 2017

#### 4 STAFF COSTS (continued)

The average weekly number of employees was:

		2017		2016	
		Actual	FT equivalent	Actual	FT equivalent
Academic	Full time	11	11	10	10
	Part time	26	6.18	26	6.39
Support	Full time	9	9	9.13	9.13
	Part time	14	7.9	12	7.465
Total	Full time	20	20	19.13	19.13
	Part time	40	14.08	38	13.855
Overall Total		60	34.08	57.13	32.985

The above employee numbers exclude Students and Visiting lecturers who have been employed on a casual basis during the year, however the related payroll costs are included in the above staff costs.

#### 5 TANGIBLE FIXED ASSETS

	Land	Buildings	Equipment	Total
	£	£	£	£
COST:				
At 1 July 2016	282,299	4,802,965	537,702	5,622,966
Additions	-	131,325	58,724	190,049
Disposals	-	-	(13,229)	(13,229)
At 30 June 2017	282,299	4,934,290	583,197	5,799,786
DEPRECIATION:				
At 1 July 2016	-	710,283	225,361	935,644
Charge for the year	-	98,141	65,529	163,670
Loss on disposal	-	-	-	-
Eliminated on disposals	-	-	(13,229)	(13,229)
At 30 June 2017	-	808,424	277,661	1,086,085
NET BOOK VALUE:				
At 30 June 2017	282,299	4,125,866	305,536	4,713,701
At 30 June 2016	282,299	4,092,682	312,341	4,687,322

All of the assets are used for charitable purposes.

#### 6 DEBTORS

	2017	2016
	£	£
Fees outstanding	65,906	92,461
Prepayments	13,445	12,348
Other debtors	172,527	222,187
	251,878	326,996

Other debtors includes a total of £45,000 (2016: £110,000) falling due later than one year.

**MOORLANDS COLLEGE**

**NOTES TO THE FINANCIAL STATEMENTS**  
For the year ended 30 June 2017

**7 CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	2017	2016
	£	£
Fees in advance	17,266	21,838
Trade Creditors	42,967	38,049
Taxes and social security	37,169	34,428
Accruals	39,185	91,900
	<u>136,587</u>	<u>186,215</u>

<u>Movement on Deferred Income (Fees in advance):</u>	2017	2016
	£	£
<b>Deferred income brought forward</b>	21,838	7,010
Income released in the year	( 10,974)	( 3,093)
Income deferred in the year	6,402	17,921
<b>Deferred income carried forward</b>	<u>17,266</u>	<u>21,838</u>

**8 RECONCILIATION ON MOVEMENTS OF FUNDS**

	At 1 July 2016	Income	Expenditure	Transfers	At 30 June 2017
	£	£	£	£	£
<b>Unrestricted Funds</b>					
<b>General fund</b>	259,799	1,520,274	( 1,477,815)	93,591	395,849
<b>Designated funds</b>					
Building Fixed Assets	4,374,984	-	( 98,141)	131,325	4,408,168
Contingency Fund	186,300	-	-	-	186,300
Cyclical Refurbishment & Maintenance	200,837	-	( 40,881)	118,491	278,447
Moorlands Centres Development	( 25,153)	17,700	( 27,503)	34,956	-
Moorlands South West Centre	75,419	190,250	( 165,940)	( 99,729)	-
Moorlands Midlands Centre	30,344	208,858	( 147,283)	( 91,919)	-
Equipment Fixed Assets	312,341	-	( 65,529)	58,724	305,536
	<u>5,155,072</u>	<u>416,808</u>	<u>( 545,277)</u>	<u>151,848</u>	<u>5,178,451</u>
<b>Total unrestricted funds</b>	<u>5,414,871</u>	<u>1,937,082</u>	<u>( 2,023,092)</u>	<u>245,439</u>	<u>5,574,300</u>
<b>Restricted funds</b>					
Building Project Fund	163,787	24,531	( 5,448)	( 182,870)	-
Student Bursary Fund	21,876	10,517	( 21,010)	-	11,383
Student Hardship Fund	6,760	5,123	( 1,682)	-	10,201
Misc. Other Restricted Funds	226,332	75,500	( 570)	( 62,569)	238,693
<b>Total restricted funds</b>	<u>418,755</u>	<u>115,671</u>	<u>( 28,710)</u>	<u>( 245,439)</u>	<u>260,277</u>
<b>Total funds</b>	<u>5,833,626</u>	<u>2,052,753</u>	<u>( 2,051,802)</u>	<u>-</u>	<u>5,834,577</u>

## MOORLANDS COLLEGE

### NOTES TO THE FINANCIAL STATEMENTS For the year ended 30 June 2017

#### 8 RECONCILIATION ON MOVEMENTS OF FUNDS (continued)

The funds shown on the previous page have the following purposes:

**Unrestricted Funds:**

General Fund - available for the general operation of the College's main activities

**Designated funds:**

Building Fixed Assets – holds fixed assets arising from capitalisation of land and building assets.

Contingency Fund – set aside to support the General Fund in the event that income declines.

Cyclical Refurbishment & Maintenance Fund – set aside to fund ongoing building refurbishment and maintenance.

Moorlands Centres Development – set aside to support development of new regional centres; re-consolidated into General Fund on 30 June 2017.

Moorlands South West Centre – set aside for the operation of the SW Regional Centre; re-consolidated into General Fund on 30 June 2017.

Moorlands Midlands Centre – set aside for the operation of the Midlands Regional Centre; re-consolidated into General Fund on 30 June 2017.

Equipment Fixed Assets – holds fixed assets arising from capitalisation of plant, equipment and vehicle purchases.

**Restricted Funds:**

Building Project Fund – held for phases of building project; balance transferred to Misc Other Restricted Funds on 30 June 2017.

Student Bursary Fund – held for bursary funding of student tuition fees.

Student Hardship Fund – held to provide financial hardship support for students.

Miscellaneous Other Restricted Funds – held for various specific purposes as received.

The fund transfers indicated on the previous page are explained as follows:

From General Fund to Designated Funds:

Transfer of surplus funds from operations: £125,000 to Cyclical Refurbishment & Maintenance (15/16: £80,000).

Capitalisation of plant and equipment fixed assets purchased in the year, and transferred to the designated funds for Equipment Fixed Assets: £49,101 (15/16: £26,039); and for Building Fixed Assets: £nil (15/16: £5,870).

In re-consolidating the three centres funds with the General Fund, fund balances totalling £165,692 were transferred back to the General Fund on 30 June 2017.

Between Designated Funds:

Capitalisation of fixed assets purchased under Cyclical Refurbishment & Maintenance and transferred to the designated fund for Equipment Fixed Assets: £6,509 (15/16: £nil); and Building Fixed Assets: £nil (15/16: £60,623).

From Restricted Funds to others:

In 12/13, a donor gave £75,000 to be used to support a specific staff post. This money was transferred to Misc Other Restricted Funds and is being used up over a number of years. In 16/17, a final amount of £5,000 (15/16: £10,000) was transferred to the General Fund, where related costs were incurred.

In 13/14 and 16/17 a donor committed a total of £225,000 over five years to support specific theological initiatives; this has been accrued in Misc Other Restricted Funds to be used over a number of years. In 16/17, £37,000 was transferred to the General Fund, with £3,000 to each Centre fund, where related costs were incurred.

In 14/15, a donor committed £135,000 over three years to be used to support a specific staff post; this has been accrued in Misc Other Restricted Funds for use over time. In 16/17, £45,000 (15/16: £26,000) was transferred to the General Fund, where the costs were incurred.

In 16/17 a donor gave £10,000 to be used to support electronic library resources; this has been accrued in Misc Other Restricted Funds for use over two years. In 16/17, £5,000 was transferred to the General Fund, where related costs were incurred.

In 16/17, a donor committed £35,000 to be used to support strategic initiatives; this has been accrued in Misc Other Restricted Funds for use over two years. In 16/17, £10,000 was transferred to the General Fund, where the costs were incurred.

Capitalisation of fixed assets, purchased from the Building Project Fund, and transferred to the designated funds for Building Fixed Assets: £131,325 (15/16: £1,036,032); Equipment Fixed Assets: £3,114 (15/16: £203,759). The Building Project Fund was closed with a balance of £48,430 transferred to Misc Restricted Funds on 30 June 2017.



## MOORLANDS COLLEGE

### NOTES TO THE FINANCIAL STATEMENTS For the year ended 30 June 2017

#### 9 ANALYSIS OF NET ASSETS BETWEEN FUNDS

2017	Unrestricted Funds				Total Funds £
	General Fund £	Designated Funds £	Restricted Funds £		
	Fixed assets	-	4,713,701	-	
Cash at bank and in hand	401,422	464,750	115,536	981,708	
Stock	23,877	-	-	23,877	
Debtors	94,378	-	157,500	251,878	
Creditors	(123,828)	-	(12,759)	(136,587)	
	<u>395,849</u>	<u>5,178,451</u>	<u>260,277</u>	<u>5,834,577</u>	

2016	Unrestricted Funds				Total Funds £
	General Fund £	Designated Funds £	Restricted Funds £		
	Fixed assets	-	4,687,322	-	
Cash at bank and in hand	235,020	467,750	278,245	981,015	
Stock	24,508	-	-	24,508	
Debtors	121,996	-	205,000	326,996	
Creditors	(121,725)	-	(64,490)	(186,215)	
	<u>259,799</u>	<u>5,155,072</u>	<u>418,755</u>	<u>5,833,626</u>	

#### 10 LEASES

At 30 June 2017, the College had total future minimum payments under non-cancellable operating leases, as set out below:

	Land & buildings		Other	Land & buildings		Other
	£	£		£	£	
Commitment on leases expiring:						
within 1 year	2,250	1,978		9,000	3,499	
within 2 to 5 years	-	284		-	2,262	
after 5 years	-	-		-	-	
	<u>2,250</u>	<u>2,262</u>		<u>9,000</u>	<u>5,761</u>	

#### 11 CAPITAL COMMITMENTS

There were no capital commitments at 30 June 2017 (2016: £nil).

#### 12 CONTINGENT LIABILITIES

There were no contingent liabilities at 30 June 2017 (2016: £nil).

