

Company Registration Number 4241702  
Charity Number 1092000

**MOORLANDS COLLEGE**  
**ANNUAL REPORT AND FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED**  
**30 JUNE 2018**

**MOORLANDS COLLEGE**

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**For the year ended 30 June 2018**

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## **MOORLANDS COLLEGE**

### **ADMINISTRATIVE INFORMATION For the year ended 30 June 2018**

<b>Charity Name:</b>	<b>Moorlands College</b>
<b>Registered Office and operational address:</b>	<b>Moorlands College Sopley Christchurch Dorset BH23 7AT</b>
<b>Registered Charity Number:</b>	<b>1092000</b>
<b>Company Number:</b>	<b>4241702</b>
<b>The Trustees:</b>	<b>Keith Brown Brian Chapman (resigned as Trustee in Nov 2017) Blair Crawford Ruth Flanagan John Fowler Tim Goulding (Treasurer) John Hurley Jon Loose Steve May-Miller (Chair) Keith McKay (resigned as Trustee in Nov 2017) Don McQueen Janice Tuck</b>
<b>Company Secretary:</b>	<b>David McLellan</b>
<b>Senior Management Team:</b>	<b>Principal: Steve Brady Vice-Principal (Development): Colin Bennett Vice-Principal (Quality): Ian Kirby (since July 2018) Vice-Principal (Academic): Andy du Feu (since July 2018) Vice-Principal (Strategy): Ian Coffey Director of Operations: David McLellan</b>
<b>Auditors:</b>	<b>Cansdales Chartered Accountants and Business Advisers Bourbon Court Nightingales Corner Little Chalfont Bucks HP7 9QS</b>
<b>Bankers:</b>	<b>Bank of Scotland plc 3 Town Quay Southampton Hampshire SO14 2AQ</b>

## **MOORLANDS COLLEGE**

### **ANNUAL REPORT OF THE TRUSTEES For the year ended 30 June 2018**

The Trustees are pleased to present the annual report (which includes the Directors' Report required by company law) and financial statements for the year ended 30 June 2018.

#### **Structure, governance and management**

##### **Governing document**

The College is a charitable company limited by guarantee, incorporated on 26 June 2001 and registered as a charity on 13 May 2002. The company was established under a Memorandum of Association that established the objects and powers of the charitable company; these were incorporated into the Articles of Association in 2010, and those Articles of Association now comprise the primary governing document. In the event of the company being wound up members are required to contribute an amount not exceeding £10.

##### **Organisational structure**

The College is governed by Directors, who are also Trustees for the purposes of charity law. Throughout this report they are collectively referred to as Trustees, and together they form the Board of Trustees, responsible for making strategic decisions. The Trustees who have served during the year are set out on page 1. In accordance with the Articles of Association, one third of the Trustees are required to retire each year, although they are eligible for reappointment. No remuneration was paid to Trustees in the role of Trustee; some expenses were reimbursed for travel to Board meetings. One Trustee was paid in another capacity, as disclosed in Note 4 of the Financial Statements.

The Senior Management Team (SMT) are the key management for day-to-day operation of the College. SMT members attended Board meetings during the year for the majority of items. The processes to appoint and set pay for SMT members are determined by the Trustees.

##### **Recruitment and appointment of new Trustees**

The range of experience and professional expertise of our Trustees is kept under review and, when seeking to appoint new Trustees, full consideration is given to any perceived gaps. New Trustees are normally recruited through personal contact on recommendation of existing Trustees. The Trustees have power to appoint additional Trustees to a maximum of fifteen in total; at no time should the number of Trustees be less than five. Prospective Trustees will normally be invited to two or three Board meetings, to observe how the Board functions, before their appointment is processed.

##### **Trustee induction and training**

New Trustees are provided with an induction pack providing full details on the legal and governance structures of the College and providing background to the history and current issues under consideration by the Board. Training needs of the Board and its individual Trustees are reviewed on a regular basis by the Board in conjunction with an annual self-assessment of Board performance. Trustees are regularly informed as to external trustee training courses that are available.

##### **Risk management**

The Trustees examine the major risks that the College faces each year, when reviewing and updating the risk register. The risk register outlines the most significant governance, planning, operational, human resources, financial and external risks, and the control and monitoring processes in place to mitigate or eliminate the risks. Progress on further actions identified to mitigate risks or improve control processes are monitored and reported back to the Board as required. Two of the major risks are loss of income through low student numbers, mitigated by continuous marketing and maintaining the quality of our educational provision; and the impact of government and regulatory requirements, mitigated by carefully meeting current submission deadlines and developing positive relationships to monitor future change.

##### **Advisors**

Details of the College's auditors and bankers are disclosed on page 1. In the past year the College has also used the consultancy services of ELAS and, latterly, Ellis Whittam to provide advice and support in personnel, health and safety, and food safety management within the College.

## **MOORLANDS COLLEGE**

### **ANNUAL REPORT OF THE TRUSTEES For the year ended 30 June 2018**

#### **Sub-Committees**

The Trustees appoint sub-Committees, comprising representatives of the Board, senior staff and consultants, to undertake the detailed oversight of activity and inquiry in several areas, with a duty to report back and recommend to the Board of Trustees. At end of June 2018, these comprised:

Finance:	T Goulding (Chair), J Hurley, S Brady, D McLellan
Strategy:	S May-Miller (Chair), J Tuck, S Brady, I Coffey
Nominations:	S May-Miller (Chair), B Crawford, J Loose, S Brady
Moorlands Centres:	C Bennett (Chair), R Flanagan, D Combes, D McLellan

Ongoing property concerns are dealt with through the Finance Committee. Trustee involvement in Marketing, Admissions and Public Relations has continued at relevant management meetings. In addition, there is a Student Bursary awards committee, comprising S Brady and J Tuck, which approves applications for bursary funding from existing students.

#### **Links with Other Institutions**

Links with the University of Gloucestershire have continued, both to maintain the validation requirement and also to facilitate improvement of academic standards at the College. Effectiveness of the partnership between the University and the College is monitored by a major review every five years, the most recent being May 2015, and a new five-year collaborative agreement was signed during 15/16.

We have also maintained contact with like-minded theological colleges through informal networks of Principals, Bursars, PR and Facilities staff. The College works in partnership with South West Youth Ministries (SWYM) to administer the delivery of our BA degree course via Moorlands South West. The partnership with SWYM was reviewed towards the end of 17/18 and continues to operate effectively.

#### **Other Accreditations**

Our Youth and Community Work BA and MA Applied Theology degrees are validated by the National Youth Agency as meeting the Joint Negotiating Committee professional standards for youth workers. This validation was renewed for five years in July 2014.

The College has been assessed by Quality Assurance Agency (QAA) as meeting UK expectations for the academic standards of awards offered, and the quality, information and enhancement of student learning opportunities provided, through our undergraduate and postgraduate degree courses. The most recent QAA assessment was carried out in May 2018.

Our BA courses are endorsed at full-time and part-time levels by the UK government, the Education Departments of the Welsh and Scottish governments, and the Higher Education Funding Council for England (HEFCE), as designated for support through Student Finance. HEFCE monitors this by annual review. As required by this designation, we participate in the National Students Survey and provide data to the Higher Education Statistics Agency.

For eligible students who started in 17/18, or later, our MA course is designated by the UK government, and the Higher Education Funding Council for England (HEFCE), for support through Student Finance.

The College is also recognised by the MOD as an approved learning provider for training service personnel.

We work within the Home Office Prevent Duty framework to recognise and reduce risks of radicalisation.

#### **Objectives and activities**

##### **Charitable Objects**

The object of the College is to maintain, advance, and promote the Christian religion and, in particular, to conduct a college for the study and teaching of the Bible and the training of Christian workers in accordance with our agreed Statement of Faith.

## MOORLANDS COLLEGE

### ANNUAL REPORT OF THE TRUSTEES (continued) For the year ended 30 June 2018

#### Vision and Mission

The vision of the College is summarised by the statement:

*Equipping people, passionate about Jesus Christ, to impact the church and the world.*

Our mission is to lengthen and strengthen the College's activity as a teaching and training community, to pursue growth, development and expansion alongside depth, stability and continuity.

#### Achievements, performance and public benefit

The College continues to train men and women who wish to make a difference in society and the world through their work in churches, youth work, education, social care, community work and NGOs. Most of our undergraduates are involved in weekly community service as part of their course. This supervised work takes place in local churches and other agencies and is an integral part of their training. Our graduates go on to impact people of all ages in many areas of society in the UK and around the world. The College aims to keep in touch with societal needs through the operation of professional advisory groups, contact with graduates, other contacts working at the 'cutting edge', and partnership arrangements.

In June 2018, the College was awarded a silver rating in the Teaching Excellence and Student Outcomes Framework (TEF), a national exercise that assesses excellence in teaching at universities and colleges across England. The silver award is given for delivering high quality teaching, learning and outcomes for its students, and consistently exceeding rigorous national quality requirements for UK Higher Education. The TEF panel particularly praised the College for the 'high level of student satisfaction with teaching'; they noted that students 'acquire knowledge, skills and understanding that are highly valued by employers' and that 'students from all backgrounds achieve excellent outcomes.' With a silver award, the College is the highest rated theological college, and the only non-denominational theological college with a full award.

Many of the same areas are endorsed by results from the National Student Survey (NSS), which independently gathers students' opinions on the quality of their courses. For 2018, the College received an overall satisfaction rating of 95.5% from our students, up from 91.9% in 2017. We have maintained high responses in the categories of teaching, learning opportunities, and assessment and feedback; the two categories of student voice, and organisation and management, on which we have focused attention over the last year, have shown significant improvements.

We have referred to the Charity Commission's general guidance on public benefit when reviewing our aim and objectives and in planning our future activities. In particular, the Trustees consider how planned activities will contribute to the aims and objectives they have set.

As an informal illustration, many of our second and third year BA students undertake a 5-week placement each year in churches, youth work or schools. Feedback received about students during 17/18 from placement supervisors included:

- "I was particularly impressed by her maturity, theological understanding, excellent classroom control and how quickly she caught the vision of the school."
- "He was exceptional throughout. Whatever he was given to do, he did with aplomb."
- "She performed her duties exceptionally. She did some marvelous work engaging with the local community. Truly outstanding!"
- "He was enthusiastic, diligent and contributed much to our community whilst here with us."
- "Her time with us was fantastic! She was amazing at being a part of the team, was reliable and consistent and delivered high-quality youth work."
- "He was very enthusiastic and got stuck in with everything. It was a pleasure to have him."
- "She was a fantastic placement worker. She made the best of the opportunity to develop her skills and to try new things. She often did things even though they were out of her comfort zone."
- "He was very willing to serve in all areas. I would employ him if I could."

Students at the Christchurch campus served the local village community through a volunteer clean-up project, and the local Sopley Fayre was held, free of charge, on the campus grounds.



## **MOORLANDS COLLEGE**

### **ANNUAL REPORT OF THE TRUSTEES (continued) For the year ended 30 June 2018**

#### **Student beneficiaries, funding sources and fees**

Our undergraduate students are primarily drawn from across the UK and range in age from 18 to 60.

A high percentage of the UK undergraduate students are able to obtain funding support through government-funded student loan financing, and many augment this with personal support through grant-funding charities and churches. In addition, the College provides bursary support to students in need, awards being considered on a case-by-case basis by a board and staff committee. In the past year, the College made tuition fee bursary awards, totalling £1,500 (16/17: £21,010), to 3 students, plus smaller personal financial hardship awards, totalling £1,074 (16/17: £1,682), to 6 students. The College also provides some advice to students applying to grant-making organisations that may provide additional bursary or funding assistance.

Our tuition fees and accommodation and catering charges have been maintained broadly in line with the norm within the non-government-funded bible college sector. Fees are set on an annual basis with the objective of achieving a breakeven operating budget position, after allowing for inflation and the anticipated level of other income and gifts.

#### **This year's activities**

The principal activity of the College during the year has been the provision of full time courses in biblical, theological and related studies alongside vocational training and personal development. This is in accordance with the Memorandum and Articles of Association. There have been no material policy changes in the year.

#### **1 Continuing course delivery**

The total number of student learners engaged during the year on our degree training courses was 274 (16/17: 286). At the graduation ceremony in November 2017, 17 MA degrees, 7 Postgraduate Diplomas and Certificates, and 66 BA degrees were awarded; these included 2 MA graduates with Distinction and 14 BA graduates with first class honours. Five other students were awarded HE Certificates. Of the 52 BA students due to graduate with a degree in November 2018, 83% have gained first or upper-second class honours, with the award of a further 19 MA degrees expected.

In continuing the provision of our range of degree courses, we have had regular positive feedback from our External Examiners and the University of Gloucestershire about the high standard of those courses. In addition, as noted on the previous page, the College has been awarded a TEF silver rating for delivering high quality teaching, learning and outcomes for its students, and consistently exceeding rigorous national quality requirements for UK Higher Education. Also noted previously, the NSS results show an overall satisfaction rating of 95.5% from our students.

The College provides a range of support in the Learning Skills area and sees a high ratio of students accessing support. Approximately 20% of all BA students received learning support in the year. This helps to ensure that our training is accessible by a wide range of students, from differing academic backgrounds. During the year, our Learning Support team was audited to measure compliance to the Quality Assurance Framework. Following a succession of submissions and action plans, the team achieved accreditation, confirming that the requirements of the Quality Assurance Framework are fully met.

#### **2 Regional centres and related development**

The approach of regional centres has been a strategic initiative developed to extend the College's geographical reach in undergraduate degree courses, and to increase the study options available to students. The College's two regional centres, Midlands and South West, are now well established, with graduates from both being recognised for the first time at the Graduation ceremony in November 2017. During 17/18, there were 38 undergraduate students at the Midlands Centre and 32 in the South West.

The past year has also involved marketing, relationship-building and groundwork for the widening of our Centre-based approach. It had been hoped to launch a South East Centre in September 2018, but this has been postponed by a year, as the feasible cohort size was not achieved. The potential for centres in other regions has continued to be explored.

## **MOORLANDS COLLEGE**

### **ANNUAL REPORT OF THE TRUSTEES (continued) For the year ended 30 June 2018**

We continued to make use of NCFE accreditation of our level 3 (pre-degree) modules as part of the customised award known as Engaging with Applied Theology (EAT). We have worked with Equip Northeast, running EAT for six students, where there is also interest and potential for a further regional centre; with Kerith Centre, Bracknell (7 students); and with South West Youth Ministries (25 students) where we are extending the partnership to include an award in Christian Leadership (6 students).

Discussions with The Message Trust and London City Mission resulted in a London-based certificate in Christian Community Development and Evangelism, facilitated by the College and staffed by the three partner organisations (30 students).

We worked again with Catalyst, one of the New Frontiers spheres, to provide certificated theological training to some 25 students. That type of course is designated as a Moorlands Certificate / Diploma (badged) course and this approach has been used with: PAIS, a youth movement based in Texas but with branches in five countries including UK (12 students); Christcentral, a New Frontiers sphere, in Sheffield (3 students); Crown Jesus Ministries in Belfast (50 students), and Green Pastures in Ballymena (5 students).

These ventures strengthen our ability to recruit individuals onto the BA course, and several students have already made that move.

#### **3 Improvement of course management and quality**

Government regulation of private providers of Higher Education requires that our degree courses meet Quality Assurance standards, overseen by the Quality Assurance Agency (QAA), which is also a pre-requisite for students accessing Student Finance loans. The College fully meets the QAA standards for academic quality and financial sustainability, as assessed by a review in May 2018. As mentioned above, in June 2018, the College was awarded a TEF silver rating, a national exercise that assesses excellence in teaching at universities and colleges across England. With a silver award, the College is the highest rated theological college, and the only non-denominational theological college with a full award.

During the year, the College and our BA and MA courses have also been successfully assessed by the government Department for Education (DfE), and the Higher Education Funding Council for England (HEFCE); combined with prior agreements with devolved Welsh and Scottish Governments, this means that Student Finance funding continues to be available to eligible undergraduate and postgraduate students.

We continue to subscribe to the Higher Education Statistics Agency and the NSS, providing information to public bodies about the outcomes and levels of student satisfaction of our degree courses. NSS scores show that our levels of student satisfaction are well above national averages. As required by the government, we have, during the year, reviewed processes and risks to ensure that the College meets its duty to prevent students from being drawn into extremist activities, including terrorism.

#### **4 Lifelong Learning**

During the year, at our main Christchurch campus, we ran a further series of evening class sessions, known as Equipped and attended by 53 people, which covered the topics: The Church of Today and Tomorrow, and Transforming Worship. Sessions were also facilitated through local church management at Folkestone (Equipped SE), with around 12 participants. Equipped will run again at several locations in 18/19, covering a range of subjects designed to resource the local church.

In partnership with Catalyst Training, a one-week course in Pastoral Care was held involving 15 students. Several ad hoc one-day or evening events were used to increase awareness of local Christian leaders in a range of topics including the Reformation, Intelligent Design, Gender Identity, Churches and Law, Creative Writing, Mental Health, Grief and Loss, and Ministry with Children and Families.

#### **5 Facilities**

In the summers on either end of the academic year we have stripped and refurbished the roofs of the various residential buildings, improving weather resistance and extending their life. With the help of a local authority grant, we installed a secure rainproof cycle storage shelter, and we have resurfaced and fitted out what was a badly pot-holed area to provide an outdoor games facility comprising a basketball



## **MOORLANDS COLLEGE**

### **ANNUAL REPORT OF THE TRUSTEES (continued) For the year ended 30 June 2018**

court and two table-tennis tables. During the year improvements were made to the fire alarm system, the wireless network, some teaching facilities, and the staff room. We have improved library facilities at both the Christchurch campus and the regional centres. We have continued to move computer systems to cloud-based facilities, and introduced a new website and a revised marketing brand and logo.

#### **6 Fundraising**

Fundraising through the year focused on enthusing potential donors and sharing our vision for the future. Smaller, undesignated gifts have been allocated to increasing the capacity of the student Bursary Fund. Following the death of Brenda Brady, the wife of our principal Steve Brady, Brenda's friends and family wanted to show practical support and it was decided to set up the Brenda Brady Bursary Fund as a distinct restricted fund that will be used to enhance the student experience at the College.

We continued to benefit from the generous financial support of the Moody Bible Institute, in the fourth of a five-year partnership to support teaching and events in Apologetics and Evangelism. A further trust is providing three years of partial support for a teaching post, which began in September 2015, while another donor agreed to underwrite, over two years, much of the cost of new digital library subscriptions. A further trust is generously assisting the College with strategic development, as we aim to maximise opportunities to widen and strengthen our course provision, and fulfil our mission and vision.

#### **Financial Review**

##### **Income**

The total income for the year amounted to £2,073,871 (16/17: £2,052,753). Our primary source of income is the unrestricted income of student fees plus charges for the provision of our training and development courses. The total income in 17/18 arising from our charitable activities totalled £1,930,700 (16/17: £1,953,691).

Fundraising activity, with a little from the letting of our buildings to groups for holiday/non-educational purposes, generated income of £139,274 (16/17: £92,705). Included in this were donations of £59,029 (16/17: £15,641) for bursary funds and £nil (16/17: £13,188) for the building project (now closed).

Bank interest income from College funds totalled £3,897 (16/17: £6,357).

##### **Expenditure**

Expenditure in the year totalled £2,231,270 (16/17: £2,051,802). Of this, £754 (16/17: £9,553) was spent on fundraising and other income-generating activity. Expenditure on main charitable activities was £2,230,516 (16/17: £2,042,249), which included depreciation charges of £176,432 (16/17: £163,670), and student bursary grants of £2,574 (16/17: £22,692). Capital expenditure spent on buildings, plant and equipment, totalled £99,835 (16/17: £190,049) of which £72,371 (16/17: £131,325) related to buildings investment.

##### **Financial Health**

The balance sheet shows that the College has assets in excess of liabilities. Land and freehold property is shown as the sum of purchase price and construction cost. The most recent market valuation of the College land and buildings was obtained in September 2007, which showed a market value of £3.2 million. Following the recent building project, the net book value of land and buildings is shown in note 5 as £4,452,673 (16/17: £4,408,165). At 1 August 2018, the buildings were insured for £11,247,175 (16/17: £10,825,000), in line with the insurance company's valuation of rebuilding costs.

Under Financial Reporting Standard 102, unconditional multi-year donations are accrued as and when committed, not when actually received. As at 30 June 2018, £62,500 of the balance of the Miscellaneous Restricted Funds comprised such accrued donations, held in advance of relevant expenditure being incurred in future years, with proportional funds transferred to the General Fund in each of those years.

The Trustees consider that the financial health of the College is satisfactory at the end of the year, with essential free reserves of £820,048 (16/17: £860,596), which equates to just over four months' normal

## **MOORLANDS COLLEGE**

### **ANNUAL REPORT OF THE TRUSTEES (continued) For the year ended 30 June 2018**

operating expenditure, plus additional designated and restricted funding available to fund continuing investment in the campus facilities and strategy implementation.

#### **Investment Policy**

The Trustees' investment powers are governed by the Memorandum and Articles, which permit the College's funds to be invested in stock funds, shares, securities or other investments or property. All the funds currently held are for operational and short-term purposes, rather than investment purposes, and are held in a range of bank deposits. Therefore bank interest is the only investment income earned by the College during the year. The level of income earned in 17/18 is lower than in prior years, consistent with a lower amount of restricted funds and minimal bank interest rates.

#### **Reserves Policy**

The College regularly reviews its reserves policy, covering both the purpose and levels of reserves held by the College, ensuring they remain appropriate to current levels of activity and proposed strategic developments. Note 9 to the financial statements shows the assets and liabilities attributable to the various funds by type. Note 8 describes the various funds of the College and summarises the year's movements on each fund.

Unrestricted general funds amounted to £406,508 (16/17: £395,849) at the year-end, which are freely available funds, to apply to future activities as required. In addition, the College holds a designated contingency reserve of £186,300 (16/17: £186,300) for use should the annual operating budget and general fund fall into deficit.

The College also holds a designated fund for the purposes of funding the cyclical refurbishment and maintenance costs of the College buildings, in order that we can aim to continue to maintain the buildings and upgrade the facilities in accord with the long-term development programme. The balance at year-end was £227,240 (16/17 £278,447). As the Trustees could readily re-designate these monies in the event of a financial crisis, this fund is regarded, together with the general fund and the contingency reserve, as part of the essential free reserves of the College.

The Trustees have concluded that target reserves of at least three and, preferably, between four and six months of average operating expenditure are required to meet working capital needs for normal operational purposes, and to cover financial obligations in the event of a financial crisis. The level of essential free reserves at the end of the year covers just under 4½ months activity at £185,000 per month.

Other restricted or designated funds are held to finance building development, student bursary awards and programme development, as detailed in note 8 to the financial statements, the balances of which are considered satisfactory to meet the projected needs of the College for the immediate future.

#### **Plans for Future Periods**

The Trustees have approved a range of strategic principles covering a four-year period from 2018. These emerge from and are grounded in the vision, mission, ethics, ethos and values of the College. In line with the mission statement, they are categorized as "lengthening": pursuing growth, development and expansion, and "strengthening": pursuing depth, stability and continuity:

#### **Student recruitment**

- Widen access and participation in higher education at the College
- Maintain campus-based students at a level that makes proper use of the facilities at Christchurch

#### **Geographical reach**

- Make the College's courses accessible to anyone living in the UK wishing to study applied theology
- Widen the geographical reach of the College through establishing new regional centres
- When legislative and political constraints permit, encourage students from beyond the UK to study at the College

## **MOORLANDS COLLEGE**

### **ANNUAL REPORT OF THE TRUSTEES (continued) For the year ended 30 June 2018**

#### **National and international profile**

- Forge productive partnerships with like-minded organisations, delivery partners and alumni that will make the College more widely known in the UK and beyond, not restricted by its physical locations

#### **Influence**

- Influence the wider Christian community and society
- Serve and support the local community of Christchurch in appropriate ways
- Resource and inspire Christian leaders
- Provide encouragement in ministry and long term relational support to former students

#### **Range of courses**

- Widen the portfolio of applied theology courses offered by the College

#### **Academic quality**

- Review continuously all aspects of course content and delivery in order to constantly improve quality of teaching and all aspects of delivery and maintain national standards
- Demonstrate thought-leadership by addressing contemporary cultural, pastoral and theological issues
- Encourage academic leadership and influence through research, publishing and engagement with the wider academic community
- Ensure that all students are engaged in the monitoring and review of their studies
- Recruit academic and support staff of high calibre

#### **Governance**

- Ensure the ongoing re-affirmation of the evangelical Christian beliefs at the core of the College.
- Give clear and effective leadership to the College at Board and management levels, ensuring that vision, mission, values and relevant strategic goals are understood and pursued
- Ensure that robust systems and structures exist, within which the Board and the College management can operate effectively and with appropriate accountability
- Ensure that the student voice is heard and taken account of at all levels of the College.
- Plan ahead for operational continuity and leadership succession

#### **Financial stability and resourcing**

- Continue the development of a healthy financial culture, enabling confident medium and long-term planning
- Develop income streams other than student fees, reducing dependency on student numbers and enabling strategic planning and development
- Take the costs and risks associated with validation arrangements under the College's own control, investigating and determining whether to apply for Taught Degree Awarding Powers (TDAP)
- Make best use of the College buildings, campus and other assets both physical and intellectual.

Steady progress is being made against these objectives. In 17/18, the number of students across the full range of our course involvement totalled 524. Our undergraduate degree student intake for 18/19 is expected to be 58 for all our BA courses, slightly lower than average for the last few years, but our intake for postgraduate is likely to reach 35, sustaining an increase of 100% compared to around four years before. That latter growth is due partly to the availability of postgraduate student loans, and partly to the availability of special interest areas.

The development of Regional Centres aims to provide flexibility of study modes and locations to students. As mentioned previously, we are promoting a South East Regional Centre with the aim of starting BA teaching in September 2019, and we will continue to research opportunities and partnerships in other regions to extend the approach of developing further Centres. We are also working in partnership with another organisation with the aim of establishing a new MA programme, also in September 2019.

New opportunities provided by the Higher Education Review Act are being pursued. The College is applying for registration as an Approved (Fee Cap) Provider with the newly-formed Office for Students, a

## MOORLANDS COLLEGE

### ANNUAL REPORT OF THE TRUSTEES (continued) For the year ended 30 June 2018

first step on the journey towards the College applying for its own Taught Degree Awarding Powers. That journey will involve a greater investment in skilled people, in finances, and in the strengthening of our quality and governance arrangements. We continue to add resources to Academic Administration, Centre Teaching and Management and Library. We have made some changes in our Learning Support team, and hold an annual team summit of Christchurch and Centre teachers. We are striving to ensure that all aspects of our work meet best practice quality, supported by updated policies as needed.

This year's planned facility development will include the refurbishment of one of the two main toilet blocks, replacement of our library lighting, and the installation of electric car charging points.

Finally, as the College celebrates the 70<sup>th</sup> anniversary of its founding, that significant milestone will be marked with a series of roadshow events, incorporating a Platinum fundraising appeal, to be held at Christchurch and at regional centres in the South West, the Midlands and the South East.

#### Statement of Trustees' Responsibilities

The Trustees (who are also directors of Moorlands College for the purposes of company law) are responsible for preparing the annual report of the Trustees and the financial statements in accordance with applicable UK law and accounting standards (see Note 1).

Company law requires the Trustees to prepare financial statements for each financial year, which give a true and fair view of the state of affairs of the College and of the income and expenditure of the College for the year. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently
- observe the methods and principles in the Charities SORP
- make judgements and estimates that are reasonable and prudent
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the College will continue in operation.

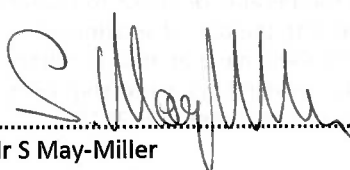
The Trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the College and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the College and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

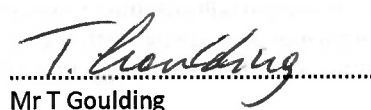
#### Information provided to Auditors

In so far as the Trustees are aware:

- there is no relevant audit information of which the College's auditors are unaware; and
- the Trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditors are aware of that information.

Approved by the Trustees on 22 November 2018 and signed on their behalf by:

  
Mr S May-Miller

  
Mr T Goulding



## **MOORLANDS COLLEGE**

### **INDEPENDENT AUDITORS' REPORT TO THE TRUSTEES OF MOORLANDS COLLEGE FOR THE YEAR ENDED 30 JUNE 2018**

#### **Opinion**

We have audited the financial statements of Moorlands College (the 'company') for the year ended 30 June 2018 which comprise the Statement of Financial Activities, the Balance Sheet, the Cash Flow Statement, and notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 *The Financial Reporting Standard applicable in the UK and Republic of Ireland* (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the company's affairs as at 30 June 2018 and of its deficit for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

#### **Basis for opinion**

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

#### **Conclusions relating to going concern**

We have nothing to report in respect of the following matters in relation to which the ISAs (UK) require us to report to you where:

- the directors' use of the going concern basis of accounting in the preparation of the financial statements is not appropriate; or
- the directors have not disclosed in the financial statements any identified material uncertainties that may cast significant doubt about the company's ability to continue to adopt the going concern basis of accounting for a period of at least twelve months from the date when the financial statements are authorised for issue.

#### **Other information**

The directors are responsible for the other information. The other information comprises the information included in the annual report, other than the financial statements and our auditor's report thereon. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

#### **Opinions on other matters prescribed by the Companies Act 2006**

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the directors' report for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the directors' report has been prepared in accordance with applicable legal requirements.

## **MOORLANDS COLLEGE**

### **INDEPENDENT AUDITORS' REPORT TO THE TRUSTEES OF MOORLANDS COLLEGE FOR THE YEAR ENDED 30 JUNE 2018**

#### **Matters on which we are required to report by exception**

In the light of our knowledge and understanding of the company and its environment obtained in the course of the audit, we have not identified material misstatements in the directors' report.

We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of directors' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit [; or
- the directors were not entitled to prepare the financial statements in accordance with the small companies regime and take advantage of the small companies' exemptions in preparing the directors' report and from the requirement to prepare a strategic report].

#### **Responsibilities of directors**

As explained more fully in the directors' responsibilities statement, the directors are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the directors determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the directors are responsible for assessing the company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the directors either intend to liquidate the company or to cease operations, or have no realistic alternative but to do so.

#### **Auditor's responsibilities for the audit of the financial statements**

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with ISAs (UK), we exercise professional judgment and maintain professional scepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the company's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the directors.
- Conclude on the appropriateness of the directors' use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the company's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the company to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.



**MOORLANDS COLLEGE**

**INDEPENDENT AUDITORS' REPORT TO THE TRUSTEES OF MOORLANDS COLLEGE FOR THE YEAR ENDED 30 JUNE 2018**

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

This report is made solely to the company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the company and the company's members as a body, for our audit work, for this report, or for the opinions we have formed.



James Foscett (Senior Statutory Auditor)

For and on behalf of Cansdales Chartered Accountants and Statutory Auditors  
Bourbon Court  
Nightingales Corner  
Little Chalfont  
Buckinghamshire HP7 9QS

Date. 26 November 2018

# MOORLANDS COLLEGE

## STATEMENT OF FINANCIAL ACTIVITIES (including Income and Expenditure Account) For the year ended 30 June 2018

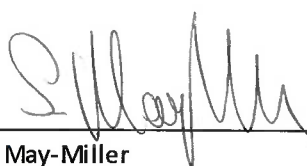
	Unrestricted general fund 2018	Designated funds 2018	Restricted funds 2018	Total 2018	Unrestricted general fund 2017	Designated funds 2017	Restricted funds 2017	Total 2017	
	£	£	£	£	£ (restated)	£ (restated)	£	£	
<b>INCOME</b>									
<b>Income from generated funds:</b>									
Donations and Legacies	2	68,456	-	59,029	127,485	36,483	-	28,829	65,312
Other Trading Activities:									
Lettings income		1,495	-	-	1,495	13,222	-	-	13,222
Other events & sales		10,294	-	-	10,294	7,375	-	6,796	14,171
Investment income		168	-	3,729	3,897	1,811	-	4,546	6,357
<b>Income from charitable activities</b>									
Educational and related income		1,887,099	-	43,601	1,930,700	1,878,191	-	75,500	1,953,691
<b>Total Income</b>		1,967,512	-	106,359	2,073,871	1,937,082	-	115,671	2,052,753
<b>EXPENDITURE</b>									
<b>Raising Funds</b>									
Charitable Activities		754	-	-	754	4,105	-	5,448	9,553
		2,031,135	196,272	3,109	2,230,516	1,814,436	204,551	23,262	2,042,249
<b>Total Expenditure</b>	3	2,031,889	196,272	3,109	2,231,270	1,818,541	204,551	28,710	2,051,802
<b>Net Income / (Expenditure) before Transfers</b>		(64,377)	(196,272)	103,250	(157,399)	118,541	(204,551)	86,961	951
<b>Transfers</b>	8	75,036	68,372	(143,408)	-	(63,101)	308,540	(245,439)	-
<b>NET MOVEMENT IN FUNDS</b>									
		10,659	(127,900)	(40,158)	(157,399)	55,440	103,989	(158,478)	951
Balances at start of year (1 July)		395,849	5,178,451	260,277	5,834,577	340,409	5,074,462	418,755	5,833,626
Balances at end of year (30 June)		406,508	5,050,551	220,119	5,677,178	395,849	5,178,451	260,277	5,834,577

All of the College's activities are classed as continuing.  
The College has no recognised gains or losses other than the result for the year.  
The notes numbered 1 to 12 form part of these financial statements.  
Some prior year comparatives have been restated in line with changes made on 30/6/17 when three designated funds for regional centres were consolidated into the general fund.  
These designated funds were established when regional centres were being launched but they are now a core part of the general operation of the College.

**MOORLANDS COLLEGE**  
**Registered company number 4241702**  
**BALANCE SHEET**  
**As at 30 June 2018**

	Note	2018 £	2017 £
<b>FIXED ASSETS</b>			
Tangible assets	5	4,637,011	4,713,701
<b>CURRENT ASSETS</b>			
Stocks		25,276	23,877
Debtors	6	325,116	251,878
Cash at bank and in hand		954,982	981,708
		<u>1,305,374</u>	<u>1,257,463</u>
<b>CREDITORS: Amounts falling due within one year</b>	7	<u>( 265,207)</u>	<u>( 136,587)</u>
<b>NET CURRENT ASSETS</b>		1,040,167	1,120,876
<b>NET ASSETS</b>		<u>5,677,178</u>	<u>5,834,577</u>
<b>RESERVES</b>			
Unrestricted General Funds	8, 9	406,508	395,849
Designated Funds	8, 9	5,050,551	5,178,451
Restricted Funds	8, 9	220,119	260,277
		<u>5,677,178</u>	<u>5,834,577</u>

These financial statements were approved and authorised for issue by the Trustees on 22 November 2018 and are signed on their behalf by:

  
 Mr S May-Miller

  
 Mr T Goulding

The notes numbered 1 to 12 form part of these financial statements.

**MOORLANDS COLLEGE****CASH FLOW STATEMENT  
For the year ended 30 June 2018**

	2018	2017
	£	£
<b>OPERATING ACTIVITIES</b>		
Surplus (deficit) after depreciation and before tax	( 157,399)	951
Adjustment to add back depreciation	176,432	163,670
Adjustment to add back loss on disposal	93	-
Adjustment to deduct interest	( 3,897)	( 6,357)
Net changes in working capital	53,983	26,121
Income tax paid	-	-
<b>Net cash inflow (outflow) from operating activities</b>	<b>69,212</b>	<b>184,385</b>
<b>INVESTMENT ACTIVITIES</b>		
Purchase of fixed assets	( 99,835)	( 190,049)
Interest received	3,897	6,357
<b>Net cash inflow (outflow) from investing activities</b>	<b>( 95,938)</b>	<b>( 183,692)</b>
<b>FINANCING ACTIVITIES</b>		
<b>Net cash inflow (outflow) from financing activities</b>	<b>-</b>	<b>-</b>
<b>Overall net cash inflow (outflow)</b>	<b>( 26,726)</b>	<b>693</b>
Cash at start of year	981,708	981,015
Cash at end of year	954,982	981,708

The notes numbered 1 to 12 form part of these financial statements.

## MOORLANDS COLLEGE

### NOTES TO THE FINANCIAL STATEMENTS For the year ended 30 June 2018

#### 1 ACCOUNTING POLICIES

##### **Basis of preparing the financial statements**

Moorlands College is a charitable company registered in England & Wales. The address of the registered office is given in the charity information on page 1 of these financial statements.

The charity constitutes a public benefit entity as defined by FRS 102. The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 (as updated through Update Bulletin 1 published on 2 February 2016), the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102), the Charities Act 2011 and UK Generally Accepted Practice as it applies from 1 January 2015.

The financial statements are prepared on a going concern basis under the historical cost convention, modified to include certain items at fair value. The financial statements are presented in sterling which is the functional currency of the charity and rounded to the nearest £.

The significant accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all years presented unless otherwise stated.

##### **Income**

Income, including grant and legacy income, is recognised on an accruals basis, when the College is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is more likely than not that the income will be received.

##### **Expenditure**

Expenditure is accounted for on an accruals basis, inclusive of irrecoverable VAT. Certain expenditure is directly attributable to specific activities and has been allocated to those cost categories and governance costs in accordance with the requirements of the Statement of Recommended Practice. Certain other costs and some staff costs are attributable to more than one activity. In these cases the costs have been apportioned to the individual activities on the basis of the time spent by staff on matters relating to those activities.

Governance costs comprise all costs relating to the public accountability of the College and its compliance with regulation and good practice. These costs include costs relating to the statutory audit.

##### **Bursaries**

Bursaries from restricted funds are included as expenditure in the period for which the award is given.

##### **Tangible fixed assets**

Depreciation is provided at the following rates in order to write off the original cost of each asset over its estimated useful life. Depreciation on buildings and related equipment is charged from date of first use. Otherwise depreciation on equipment and vehicles is charged from the date of purchase.

Freehold building and improvements	2% per annum straight line
Fixtures, fittings and equipment	20% per annum straight line
Motor vehicles and tractor	25% per annum straight line

Assets are only capitalised where they cost £1,000 or more. Assets costing less than £1,000 may be capitalised where these form part of a set or a wider equipment package.

##### **Stock**

Stock is valued at the lower of cost and net realisable value, after allowing for slow moving or obsolete items.

## MOORLANDS COLLEGE

### NOTES TO THE FINANCIAL STATEMENTS For the year ended 30 June 2018

#### 1 ACCOUNTING POLICIES (*continued*)

##### Library

The cost of additions to the library is written off in the year in which the items are purchased.

##### Pensions

The College offers a defined pension contribution scheme to its employees and makes contributions to this pension scheme on behalf of its employees. The scheme is open to all qualifying employees and enrolment in the scheme is optional. The contributions payable for the scheme for the period are charged in the income and expenditure account. The charge for the year is shown in Note 4.

##### Foreign currencies

Assets and liabilities in foreign currencies are translated into sterling at the rates of exchange ruling at the balance sheet date. Transactions in foreign currencies are translated into sterling at the rate of exchange ruling at the date of the transaction. Exchange differences are taken into account in the Statement of Financial Activities.

##### Tax status

The College is a registered charity and therefore it is not assessable to corporation tax on any surplus charitable funds.

##### Funds accounting

Funds held by the College are:

*Unrestricted general funds* – these are funds that can be used in accordance with the charitable objects at the discretion of the Trustees.

*Designated funds* – these are funds set aside by the Trustees out of unrestricted general funds for specific future purposes or projects.

*Restricted funds* – these are funds that can only be used for particular purposes within the objects of the College. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

The nature and purpose of each fund is explained further in note 8 to the financial statements.

#### 2 DONATIONS AND LEGACIES

	Unrestricted	Restricted	2018	2017
	£	£	£	£
General donations	68,456	-	68,456	36,483
Donations for the building project	-	-	-	13,188
Donations for student bursaries	-	59,029	59,029	15,641
	<u>68,456</u>	<u>59,029</u>	<u>127,485</u>	<u>65,312</u>



## MOORLANDS COLLEGE

### NOTES TO THE FINANCIAL STATEMENTS For the year ended 30 June 2018

#### 3 ANALYSIS OF EXPENDITURE

	Staff costs	Premises	Depreciation	Other costs	Total 2018	Total 2017
	£	£	£	£	£	£
Costs of generating voluntary income	-	-	-	257	257	1,105
Costs of activities for generating income	351	-	-	146	497	8,448
<i>Total cost of raising funds</i>	<i>351</i>	<i>-</i>	<i>-</i>	<i>403</i>	<i>754</i>	<i>9,553</i>
Teaching and related costs	883,539	-	74,898	342,559	1,300,996	1,092,443
Other student costs	88,671	-	-	106,073	194,744	219,702
Support Costs	366,024	147,015	101,534	107,074	721,647	718,824
Governance costs	-	-	-	13,129	13,129	11,280
<i>Total costs of charitable activities</i>	<i>1,338,234</i>	<i>147,015</i>	<i>176,432</i>	<i>568,835</i>	<i>2,230,516</i>	<i>2,042,249</i>
 Total Expenditure	 1,338,585	 147,015	 176,432	 569,238	 2,231,270	 2,051,802

Other costs:	2018	2017
	£	£
Teaching costs	305,826	275,822
Library and study materials	26,704	29,891
Catering and student welfare	67,547	95,312
Advertising and promotion of the College	58,366	52,537
Office costs	36,788	35,898
Fees payable for the audit	10,909	9,590
Consultants and legal fees	31,281	21,702
Travel and subsistence	25,817	35,496
Bad debts & provision for doubtful debts	2,237	1,983
Sundry expenses	3,763	3,275
	<u>569,238</u>	<u>561,506</u>

#### 4 STAFF COSTS

	2018	2017
	£	£
Wages and salaries	1,022,650	999,735
Social Security costs	64,442	63,149
Other pension costs	107,077	100,092
	<u>1,194,169</u>	<u>1,162,976</u>

As at 30 June 2018 there were no prepaid amounts in respect of pension costs (2017: £Nil).

No staff received remuneration in excess of £60,000 per annum (2017: Nil).

No remuneration was paid to Trustees for their role as Trustees. Trustee expenses, for travel to board meetings, of £806 were reimbursed to four Trustees during the year (2017: £909 to four Trustees).

Remuneration to key management totalled £245,906 (2017: £214,971), paid to the 6 staff (2017: 5) comprising the Senior Management Team, and a Trustee for other work as below.

Payments to Trustees comprise: £60 to Ruth Flanagan for a lecture (2017: £2,025 to two Trustees).

During the year the College had transactions with South West Youth Ministries, a charity with which it shares a Trustee. The College received income of £16,202 (2017: £15,509) and incurred expenses of £68,461 (2017: £67,326). There was no balance outstanding at year-end (2017: £nil). These transactions were carried out at an 'arm's length' basis. The Trustee received no benefit for the transactions.

# MOORLANDS COLLEGE

## NOTES TO THE FINANCIAL STATEMENTS For the year ended 30 June 2018

### 4 STAFF COSTS (continued)

The average weekly number of employees was:

		2018		2017	
		Actual	FT equivalent	Actual	FT equivalent
Academic	Full time	12	11.8	11	11
	Part time	27	5.9	26	6.2
Support	Full time	9	8.8	9	9
	Part time	13	8.2	14	7.9
Total	Full time	21	20.6	20	20
	Part time	40	14.1	40	14.1
Overall Total		61	34.7	60	34.1

The above employee numbers exclude Students and Visiting lecturers who have been employed on a casual basis during the year, however the related payroll costs are included in the above staff costs.

### 5 TANGIBLE FIXED ASSETS

	Land £	Buildings £	Equipment £	Total £
COST:				
At 1 July 2017	282,299	4,934,290	583,197	5,799,786
Additions	-	72,371	27,464	99,835
Asset category adjustment	-	73,671	( 73,671)	-
Disposals	-	-	( 4,190)	( 4,190)
At 30 June 2018	282,299	5,080,332	532,800	5,895,431
DEPRECIATION:				
At 1 July 2017	-	808,424	277,661	1,086,085
Charge for the year	-	101,534	74,898	176,432
Eliminated on disposals	-	-	( 4,097)	( 4,097)
At 30 June 2018	-	909,958	348,462	1,258,420
NET BOOK VALUE:				
At 30 June 2018	282,299	4,170,374	184,338	4,637,011
At 30 June 2017	282,299	4,125,866	305,536	4,713,701

All of the assets are used for charitable purposes.

### 6 DEBTORS

	2018 £	2017 £
Fees outstanding	111,341	65,906
Prepayments	20,501	13,445
Other debtors	193,274	172,527
	325,116	251,878

Other debtors includes a total of £nil (2017: £45,000) falling due later than one year.

# **MOORLANDS COLLEGE**

## **NOTES TO THE FINANCIAL STATEMENTS** **For the year ended 30 June 2018**

### **7 CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	2018	2017
	£	£
Fees in advance	14,159	17,266
Trade Creditors	66,421	42,967
Taxes and social security	35,087	37,169
Accruals	149,540	39,185
	<u>265,207</u>	<u>136,587</u>

<u>Movement on Deferred Income (Fees in advance):</u>	2018	2017
	£	£
Deferred income brought forward	17,266	21,838
Income released in the year	( 7,567)	( 10,974)
Income deferred in the year	4,460	6,402
Deferred income carried forward	<u>14,159</u>	<u>17,266</u>

### **8 RECONCILIATION ON MOVEMENTS OF FUNDS**

	At 1 July 2017	Income	Expenditure	Transfers	At 30 June 2018
	£	£	£	£	£
<b>Unrestricted Funds</b>					
<b>General fund</b>	<u>395,849</u>	<u>1,967,512</u>	<u>( 2,031,889)</u>	<u>75,036</u>	<u>406,508</u>
<b>Designated funds</b>					
Contingency Fund	186,300	-	-	-	186,300
Cyclical Refurbishment & Maintenance	278,447	-	( 19,747)	( 31,460)	227,240
Building Fixed Assets	4,408,168	-	( 101,534)	146,039	4,452,673
Equipment Fixed Assets	305,536	-	( 74,991)	( 46,207)	184,338
	<u>5,178,451</u>	<u>-</u>	<u>( 196,272)</u>	<u>68,372</u>	<u>5,050,551</u>
<b>Total unrestricted funds</b>	<u>5,574,300</u>	<u>1,967,512</u>	<u>( 2,228,161)</u>	<u>143,408</u>	<u>5,457,059</u>
<b>Restricted funds</b>					
New Projects Fund	-	3,729	-	-	3,729
Student Bursary Fund	11,383	28,147	( 1,500)	-	38,030
Student Hardship Fund	10,201	1,750	( 1,074)	-	10,877
Brenda Brady Bursary Fund	-	29,132	-	-	29,132
Misc. Other Restricted Funds	238,693	43,601	( 535)	( 143,408)	138,351
	<u>260,277</u>	<u>106,359</u>	<u>( 3,109)</u>	<u>( 143,408)</u>	<u>220,119</u>
<b>Total restricted funds</b>	<u>260,277</u>	<u>106,359</u>	<u>( 3,109)</u>	<u>( 143,408)</u>	<u>220,119</u>
<b>Total funds</b>	<u>5,834,577</u>	<u>2,073,871</u>	<u>( 2,231,270)</u>	<u>-</u>	<u>5,677,178</u>

## MOORLANDS COLLEGE

### NOTES TO THE FINANCIAL STATEMENTS For the year ended 30 June 2018

#### 8 RECONCILIATION ON MOVEMENTS OF FUNDS (continued)

The funds shown on the previous page have the following purposes:

**Unrestricted Funds:**

General Fund - available for the general operation of the College's main activities

**Designated funds:**

Contingency Fund – set aside to support the General Fund in the event that income declines.

Cyclical Refurbishment & Maintenance Fund – set aside to fund ongoing building refurbishment and maintenance.

Building Fixed Assets – holds fixed assets arising from capitalisation of land and building assets.

Equipment Fixed Assets – holds fixed assets arising from capitalisation of plant, equipment and vehicle purchases.

**Restricted Funds:**

New Projects Fund – held for new specific building or equipping projects.

Student Bursary Fund – held for bursary funding of student tuition fees.

Student Hardship Fund – held to provide financial hardship support for students.

Brenda Brady Bursary Fund – held for funding needs of student body or individuals.

Miscellaneous Other Restricted Funds – held for various specific purposes as received.

The fund transfers indicated on the previous page are explained as follows:

From General Fund to Designated Funds:

Transfer of surplus funds from operations: £40,000 to Cyclical Refurbishment & Maintenance (16/17: £125,000).

Capitalisation of plant and equipment fixed assets purchased in the year, and transferred to the designated fund for Equipment Fixed Assets: £27,464 (16/17: £49,101).

Between Designated Funds:

Capitalisation of fixed assets purchased under Cyclical Refurbishment & Maintenance and transferred to the designated fund for Equipment Fixed Assets: £nil (16/17: £6,509); and Building Fixed Assets: £71,460 (16/17: £nil).

One-off adjustment to bring the split of fixed asset funds between Buildings and Equipment into line with FA Register: transfer of £73,671 from Equipment Fixed Assets to Building Fixed Assets.

From Restricted Funds to others:

In 13/14 and 16/17 a donor committed a total of £225,000 over five years to support specific theological initiatives; this has been accrued in Misc Other Restricted Funds to be used over a number of years. In 17/18, £46,000 was transferred to the General Fund, where related costs were incurred.

In 14/15, a donor committed £135,000 over three years to be used to support a specific staff post; this has been accrued in Misc Other Restricted Funds for use over time. In 17/18, £45,000 was transferred to the General Fund, where the costs were incurred.

In 16/17 a donor gave £10,000 to be used to support electronic library resources; this has been accrued in Misc Other Restricted Funds for use over two years. In 17/18, £5,000 was transferred to the General Fund, where related costs were incurred.

In 16/17 and 17/18, a donor committed a total of £70,000 to be used to support strategic initiatives; this has been accrued in Misc Other Restricted Funds for use over two years. In 17/18, £40,000 was transferred to the General Fund, where the costs were incurred.

In 17/18, donors gave £3,500 towards work on the fire alarm system and £3,000 towards a new cycle shelter; £6,500 was transferred to the General Fund, where the costs were incurred.

Capitalisation of fixed assets, purchased from Misc Other Restricted Funds, and transferred to the designated funds for Building Fixed Assets: £908.

# **MOORLANDS COLLEGE**

## **NOTES TO THE FINANCIAL STATEMENTS** **For the year ended 30 June 2018**

### **9 ANALYSIS OF NET ASSETS BETWEEN FUNDS**

2018	Unrestricted Funds			
	General	Designated	Restricted	Total
	Fund	Funds	Funds	Funds
	£	£	£	£
Fixed assets	-	4,637,011	-	4,637,011
Cash at bank and in hand	383,823	413,540	157,619	954,982
Stock	25,276	-	-	25,276
Debtors	262,616	-	62,500	325,116
Creditors	( 265,207)	-	-	( 265,207)
	<u>406,508</u>	<u>5,050,551</u>	<u>220,119</u>	<u>5,677,178</u>

2017	Unrestricted Funds			
	General	Designated	Restricted	Total
	Fund	Funds	Funds	Funds
	£	£	£	£
Fixed assets	-	4,713,701	-	4,713,701
Cash at bank and in hand	401,422	464,750	115,536	981,708
Stock	23,877	-	-	23,877
Debtors	94,378	-	157,500	251,878
Creditors	( 123,828)	-	( 12,759)	( 136,587)
	<u>395,849</u>	<u>5,178,451</u>	<u>260,277</u>	<u>5,834,577</u>

### **10 LEASES**

At 30 June 2018, the College had total future minimum payments under non-cancellable operating leases, as set out below:

	Land &		As at 30 June 2017	
	buildings	Other	Land & buildings	Other
	£	£	£	£
Commitment on leases expiring:				
within 1 year	-	284	2,250	1,978
within 2 to 5 years	-	8,028	-	284
after 5 years	-	-	-	-
	<u>-</u>	<u>8,312</u>	<u>2,250</u>	<u>2,262</u>

### **11 CAPITAL COMMITMENTS**

There were no capital commitments at 30 June 2018 (2017: £nil).

### **12 CONTINGENT LIABILITIES**

There were no contingent liabilities at 30 June 2018 (2017: £nil).

