

BURSARY

Financial Support Package

The BURSARY financial support package is designed to help students to pay College fees or charges which are not covered by any other funding the student may be in receipt of, e.g., UK government student loan. BURSARY grants may be made towards tuition, accommodation or any other fees. The BURSARY package is not related to the College's Access and Participation Plan, and is applicable to any Higher Education student of the College.

Decisions on allocating support will be made where at least one of the following holds:

- a) the student has made appropriate efforts to secure funding
- b) the student's seriousness in seeking to manage their finances
- c) the student has limited means and significant other financial obligations
- d) the student might otherwise find it difficult to pay the fee
- e) the student has significant potential to bolster the reputation of the College
- f) the College's reputation might be damaged by pursuing payment of the fee and as many as possible of the above factors hold

The BURSARY package is expected to run on the basis defined here for the indefinite future. The College fund which primarily enables BURSARY grants is an on-going fund, which operates separately to the College's general fund, and which is fund-raised for separately and given to directly by donors. The level of this fund is a further factor in decisions about BURSARY grants. From time to time, donors may contribute to this fund and place further, specific eligibility criteria on grants. These criteria may restrict the bases upon which a grant decision is made, but may not extend them.

Decisions on awards are made by the College's Financial Support Panel.

BURSARY is advertised on a VLE page that is accessible to all Higher Education students. That page also contains an online application form.

All eligible students are invited to apply, by any of these deadlines in any year:

- 1st November
- 1st February
- 1st May

Applications may be considered at other points. The online application form includes a requirement for a breakdown of the student's income and expenses. The Panel may request the student's personal tutor to submit a reference.

Responses are normally made by the start of the month following application. The money given is a grant, not a loan, and will be credited directly to the student's College fee account (not transferred to the student). Receipt of support from the BURSARY package will have no impact on eligibility to apply for financial support under other packages, but receipt of support from other financial packages should be indicated as income in the BURSARY application form.

There are no reporting requirements on recipients of support from BURSARY.

Document history

30 October 2019	Approved by SMT.
22 September 2020	Approved by VP Quality and Director of Operations: Inconsistency removed whereby at one point all HE students were eligible: now falls in line with undergraduate only elsewhere in package.
17 December 2020	Senior Management Team changed to Executive Leadership Team. Approved by VP Quality.
08 February 2021	Minor amendments to how students apply and a change to FSP requesting tutor reference rather than student.
10 July 2023	Changes to decision-making criteria and deadline dates.
10 February 2025	Approved by ELT: clarification of wording re who may receive from BURSARY.